



**Women in GIS and URISA's GISCorps
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is made on **January 17, 2024** between

Women in GIS (WiGIS)

21825 Erwin St #1087, Woodland Hills, CA 91367

AND

**GISCorps, a program of the Urban and Regional Information Systems Association
(URISA)**

701 Lee Street, Suite 960 Des Plaines, IL, 60016

1. PURPOSE

- a. GISCorps and Women in GIS wish to establish a formal relationship to share volunteers, time, and technical knowledge (referred to here as Resources) in order to lift those who identify as women to a more equitable level within the GIS industry, and define the activities that will support this goal.

2. ACTIVITIES

a. GISCorps will do the following:

- i. Provide resources to mentor Women in GIS in collecting, storing, manipulating, analyzing, and properly retrieving geospatial data on issues that affect women; such as gender-based violence, women's health, and women's economic empowerment;
- ii. Provide resources to share instructions, lessons learned, technical updates, organizational strategies, guidelines, standards, and best practices with Women in GIS and its membership;
- iii. Provide resources to share personal and professional growth opportunities to Women in GIS and its membership, and raise awareness on issues that affect women in the GIS community;
- iv. Request resources from Women in GIS, when needed, for goals that align with Women in GIS' mission.

b. Women in GIS will do the following:

- i. Provide resources to GISCorps' Disaster Response Team; specifically to disaster response activations if and when available.
- ii. Provide resources to share instructions, lessons learned, technical updates, organizational strategies, and best practices with GISCorps and its membership;



- iii. Provide resources to share personal and professional growth opportunities to GISCorps and its membership on issues that align with Women in GIS' mission;
- iv. Request resources from GISCorps, when needed, for some of our organizational mapping needs. E.g. Mapping our Mentors, Members etc. to fulfill the mission of Women in GIS.

3. DATA SHARING

Any product including but not limited to imagery, tabular data, and geospatial data collected, created, cleansed, modified, or migrated that are related to projects undertaken as part of this agreement will be made available to other humanitarian organizations, as needed and insofar as intellectual property rights of third party owners of such data are not thereby infringed.

4. FINANCIAL OBLIGATIONS OR LIABILITIES

The agreement does not financially obligate or incur liabilities for either party. Based on specifications provided by Women in GIS, GISCorps will recommend independent volunteers for Women in GIS final selection. If selected, volunteers will enter into an independent agreement with Women in GIS for the duration of the project.

GISCorps acts as a clearinghouse, validating professional capabilities and matching volunteers with organizations seeking assistance. GISCorps takes no responsibility for work performance or personal conduct of any volunteers. However, GISCorps welcomes any feedback of such nature to improve the candidate pool. Travel expenses and other costs entailed by the project are between Women in GIS and the volunteer only. Terms and conditions will vary from project to project.

5. AMENDMENT

This agreement shall not be amended except in writing by agreement of both parties.

6. TERMINATION

This agreement may be terminated by either party upon thirty days notice to the other.

7. COMMUNICATION

a. Requests made by WiGIS for volunteers

- i. Must provide 4-weeks' advanced request for volunteers.
- ii. GISCorps will give WiGIS access to an inventory of volunteers with specific skill sets on an ongoing basis as needed.



- iii. GISCorps volunteers must become WiGIS members to assist in WiGIS projects.
- iv. GISCorps volunteers will be required to sign WiGIS' Code of Ethics.

b. Requests made by GISCorps for volunteers

- i. Must provide 4 weeks' advanced request for volunteers excluding disaster-related projects.
- ii. WiGIS volunteers will be required to comply with GISCorps' training processes for disaster response projects as needed.
- iii. WiGIS sub-committee lead will be the main point of contact for GISCorps' project requests.
- iv. WiGIS members must become GISCorps volunteers to assist in GISCorps projects.
- v. For disaster-related projects, GISCorps will include WiGIS in activation notices as needed. WiGIS volunteers can volunteer as able and at the end of the activation, WiGIS volunteers will submit their feedback and volunteer hours by the provided link.

Authorized Signatory
Women in GIS

Name: Samantha Dinning
Position: DSD GIS Analyst II, Pima County AZ
Date: 01/26/2024

Authorized Signatory
URISA's GISCorps

Name: Wendy Nelson
Position: Executive Director
Date: 02/02/2024