

Thursday, January 19 at 12:00 EST

Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at

meet.google.com/okf-bvsb-wpi

2022/2023 Chair: Kelly

2022/2023 Co-chair: Bhanu

AGENDA

Members shown in bold are present:

- **GISCorps CC: Shoreh, Wincy, Konrad, Erin, Kelly, Katie, Bhanu, Mohammad, Carlos**
- **Advisory Board: Dianne, Allen, Carol, German, Holly**
- **URISA: Wendy, Stacey**
- **Program Coordinator: Megan**

Regrets are not bolded.

Approval of [December Minutes](#)

- **Motion: Shoreh**
- **Second: Konrad**
- **Vote: Yes**

Monthly Financial Report

End of November 2022 Financial Report: Shoreh

- Total expenses in November 2022: \$1,778.44, YTD: \$22,498.20, since 2003: \$234,996.22.
 - Program Coordinator: \$1,593.75, MailChimp: \$102.85, Shawn Morgan: \$59.56, paypal fees: \$21.84.
- Total [contributions](#) in November 2022: \$679.50. YTD: \$8,830.5.00 since 2003: \$399,754.42.
 - The majority of these contributions came in after Giving Tuesday. 15 individuals. All the names are listed on the website and also in the monthly report which is [copied here](#).
- Total balance as of the end of November 2022: \$164,758.20.
- **Advisory Committee**
 - **Marketing activities: Allen**
 - No update.
 - **Update to strategic plan: Dianne**
 - The Committee Coordination group met Dec 21. I was not able to attend that meeting and it appears that minutes of the meeting were not recorded, so I have no sense of what transpired. The next meeting of this group will be in late February.
 - We were required to complete the Board annual report; the format of this report has been modified again, but simplified. Shoreh and Megan completed and submitted the report. [Link to report](#) (was entered in Survey 123).
 - **Technical Updates - Megan**

- **Google Workspace (AKA GSuite)**
 - No major updates
- [Mission Control spreadsheet](#) and [Core Committee Internal Site](#)
 - No major updates
- **Mailchimp**
 - No major updates
- [Website](#)
 - No major updates
- ArcGIS
 - No major updates

- **GIS Service Pledge (GSP): Wincy**

- Activity since **December 22**:

	Last 4 weeks	Previous 4-week period
Applications Received	0	2
Applications Approved	0	1
Applications Rejected	0	0
Reports Posted on Website	0	0
Reports Now Due/Overdue	23	23

- Cumulative program totals:
 - Total Applicants: **87**
 - In progress: **8**
 - Approved Participants: **65**
 - Rejections/Invalid/pending applications: **20**
 - Withdrawals: **6**
 - Reports submitted: **26 (took one down)**
 - Countries represented: **13**
- Manually emailed a reminder for an overdue report
- Goals:
 - Rebuild Survey123
 - Extending some fields to allow more characters
 - Renaming fields
 - Reconfigure domain values
- [Tracking spreadsheet](#)

Communications: Megan

- Since last meeting:
 - New Project announcements
 - 369 - [Tanzania Development Trust](#) - Wincy/Bhanu
 - Completed Project reports

- 371 - [PhotoMappers CA Floods](#) (Disaster Response)
 - 370 - [Southeast Tornado Outbreak](#) (Disaster Response)
 - 360 - [Virginia Environmental Justice Collaborative](#) (Konrad)
 - 355 - [Ocean Discovery League](#) (Konrad/Mohammad)
 - 303 - [Growing the Table](#) (Wincy)
- Upcoming publications:
 - Upcoming website reports
 - New Project announcements:
 - 372 - Pacific Rim Conservation Phase 2 (Konrad)
 - Completed Project reports:
 - 361 - Novato Historical Guild (Kelly)
 - Other
 - Social media outreach activity since **December 22:**

	Followers/Members			Original Posts	
	Current	At last meeting	Change	Last 4 weeks	Previous 4-week period
Twitter	3,727	3,722	+0%	8	5
Instagram	1,173	1,177	+0%	2	2
Facebook Page	809	806	+1%	4	2
Facebook Group	905	901	+0%	5	5
LinkedIn Page	2,416	2,354	+2%	4	2
LinkedIn Group	1,367	1,365	+0%	5	5



Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project. For missions with more than one CCPM, the lead CCPM will be responsible for updating on that mission. This means that the lead will be responsible for updating the mission

under their name and copying and pasting that update to their co-CCPMs and removing the highlight in the mission under their co-lead's name.

Shoreh

1. **A self-designed project:** Javier Aguilar sent an email a couple of weeks ago and said that he has started promoting the workshops and that those workshops will be held in Spring 2023. No update until Spring.
2. **364 - [Audubon Society of Northern Virginia](#) ASNV: Mohammad/Shoreh**
 - Due to some health issues, the volunteer was offboarded from the project.
 - The PA is still interested in having a volunteer to help them.
 - The process of recruiting a new volunteer was started. A volunteer candidate from another project was contacted. He is interested in the project.
 - A kick off meeting is being set.
3. **358 - [Ukrainian Diaspora Support Canada](#): Bhanu / Shoreh**
 - Mission Canceled.
 - Volunteer feedback received, will send cert and letter; and archive the project
4. **352: Presidium Network: Shoreh**
 - The volunteer just sent his feedback form. Will process the cert and GISP letter this week. He also provided feedback on the [web report](#) which I will apply to the site this week as well.
5. **351: MRA-2022: Shoreh**
 - The volunteer has made great progress with data quality and formulating workflows to both allow the team to efficiently correct things like bad geometries without needing to go back to teams, but also a feedback loop that ensures teams can correct data quality for issues that we can't correct. All errant dates and geometries are being looked at currently. The team is also working on new HUB dashboards for quality statistical summary presentations.
6. **346 - INSARAG: Shoreh/Mohammad**
 - Volunteers have been going over the presentation and have planned training sessions for the next month. Ivini will do the first session for the Chile team on Monday (Jan 16th) and in the month of February Nacho and Ivini will alternate leading zoom sessions every Thursday. I sent an email to Esri and provided an update on the project in late December.
7. **325 - [The Protected Area Management Solution \(PAM\) Partnership](#) - SAWC Mentorship: Shoreh**
 - [Shawn's report](#) has been posted to the website. Emailed SAWC back and just heard back from them. Peter said that he'll get back with Paul on the time and exact content of the course. Paul is prepared to go in mid-March. Provided an update to Isabel and Esri but have not heard back from either of them.
 - Copy of the [executed funding agreement](#).
 - The latest version of the Charter is [posted here](#).
 - The PAM AGO can be accessed [from here](#).

Konrad

1. **360: Virginia Environmental Justice Collaborative: Konrad**
 - **Closed.** Letters/certs sent, web posts approved and posted.
2. **355: Ocean Discovery League: Konrad/Mohammad**
 - **Closed.** Letters/certs sent, web posts approved and posted.

3. **372: Pacific Rim Conservation Phase 2: Konrad**
 - Project meeting done; job description draft sent.

Kelly

1. **365: United Way Bay Area: Carlos/Kelly**
 - Project is progressing and PA and volunteer meeting again tomorrow.
2. **361: Novato Historical Guild: Kelly**
 - Project should close out at the end of the month as scheduled.

Wincy

1. **369 - Tanzania Development Trust: Wincy/Bhanu**
 - 6 volunteers selected for the project.
 - Launched on Jan 7.
 - PA did not provide further instructions to or communicate with volunteers after the kickoff meeting. A few volunteers started validating OSM tasks and also doing some hands-on mapping, others are a little confused. PA has a conference in Tanzania week of Jan 20 and may be busy organizing it. Wincy sent an email to PA and PA said she will set up a session with the volunteers after the conference.
2. **303 - [Growing the Table](#) - Wincy - can be removed in Feb**
 - Closed out.

Bhanu

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Mohammad

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 - Volunteers have been going over the presentation and have planned training sessions for the next month. Ivini will do the first session for the Chile team on Monday (Jan 16th) and in the month of February Nacho and Ivini will alternate leading zoom sessions every Thursday. I sent an email to Esri and provided an update on the project in late December.
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 - The PA is still interested in having a volunteer to help them.
 - The process of recruiting a new volunteer was started. A volunteer candidate from another project was contacted. He is interested in the project.

- A kick off meeting is being set.
- 5. 368 - Arlington Thrive: Mohammad/Carlos**
 - The volunteer was selected. The Introduction Letter was sent to both PA and the Volunteer.
 - The PA went unresponsive to set the kick off meeting date/time.
 - The project is terminated.

Carlos

- 1. 368 - Arlington Thrive: Mohammad/Carlos**
 - The volunteer was selected. The Introduction Letter was sent to both PA and the Volunteer.
 - The PA went unresponsive to set the kick off meeting date/time.
- 2. 365: United Way Bay Area: Carlos/Kelly**
 - Project is progressing and PA and volunteer meeting again tomorrow.

Disaster Response - Erin and Katie

- **Disaster Response Subcommittee: Erin**
 - [Disaster Response SOPM](#) (In progress)
 - Current plan to activate only when the NRCC activates
 - [NAPSG Monthly Meeting Notes](#)
 - January Update:
 - Monthly NAPSG meeting is next week
 - DR committee met and decided to more standardize the activation notices to be more clear to NAPSG what our response level would be for each event.
- 370 - PhotoMappers Admin Team
 - Standing Admin project. We are currently working on the 2023 admins.
- 371 - PhotoMappers CA Floods
 - ~350 photos, 28 vols over 9 days
 - Earliest activation of PhotoMappers to date.
 - Project Closed
- 370 - Southeast Tornado Outbreak
 - 1 day activation, Admins only
 - ~50 photos, 7 vols

Other business

- **Documentation: Megan**
 - Made updates (many of them minor) to these docs:
 - Mission Checklist
 - Mission Management SOPM
 - Reference Document Directory
 - Working on documentation for when projects are canceled
- **URISA update - Stacey Corbett, 2022-2023 URISA Board Liaison**
 - Hope to not duplicate Wendy's update or steal her thunder 😊
 - Implementing new software, called "Your Membership" being implemented that will allow for easier committee communication – info to come! There will be free job postings for member organizations!
 - 2023 GIS Pro (Columbus) call for presentations published by month end. NEW Developers track this year!

- Looking for board engagement activities such as sending welcome emails to new GISP's, attending Chapter meetings, creating "get to know your Board" videos, etc to engage the board and members
- Annual Report - all results should be in by month end...needed to extend deadline
- NEW Oklahoma URISA Chapter was approved!
- I will have to miss the next meeting so hopefully Wendy will be there to provide an update for URISA.

- **URISA update - Wendy**
 - Next October, conference is in Columbus, OH
 - Big highlight to GISCorps as it will be GISCorps' 20 year anniversary
 - Leadership Academy in Sonoma, CA on Oct. 31
 - Back up to pre-covid participation
 - Leadership Academy
 - June 12-16 in Charlotte, NC
 - Nov 27-Dec 1 in Denver CO
 - Adding in a virtual leadership academy - probably scheduled for August (same amount of time)
 - Advanced Leadership Academy (4 days with potential cybersecurity topics)

Meeting adjourned at 12:40 PM EST

Next call: Thursday, February 16, 2023 at noon EST