

Thursday, December 22 at 12:00 EST (rescheduled from December 15)

Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at

meet.google.com/okf-bvsb-wpi

2022/2023 Chair: Kelly

2022/2023 Co-chair: Bhanu

AGENDA

Members shown in bold are present:

- GISCorps CC: Shoreh, Wincy, Konrad, **Erin, Kelly, Katie, Bhanu, Mohammad, Carlos**
- **Advisory Board:** Dianne, Allen, Carol, German, **Holly**
- **URISA:** Wendy, **Stacey**
- **Program Coordinator:** **Megan**

Regrets are not bolded.

Approval of [November Minutes](#)

- **Motion:** Bhanu
- **Second:** Carlos
- **Vote:**

Monthly Financial Report

End of October 2022 Financial Report: Shoreh

- Total expenses in October 2022: \$1,594.65, YTD: \$20,719.76, since 2003: \$233,217.78.
 - Program Coordinator: \$1,506.25, MailChimp: \$88.40.
- Total [contributions](#) in October 2022: \$2,103.00. YTD: \$8,151.00 since 2003: \$399,074.92.
 - All contributions from GIS-Pro Silent Auction. 23 items, 17 individuals. All the names are listed on the website and also in the monthly report which is [copied here](#).
- Total balance as of the end of October 2022: \$165,857.14.
- **Advisory Committee**
 - **Marketing activities: Allen**
 - No update.
 - **Update to strategic plan: Dianne**
 - No new activities.
 - **Technical Updates - Megan**
 - **Google Workspace (AKA GSuite)**
 - No major updates
 - [Mission Control spreadsheet](#) and [Core Committee Internal Site](#)
 - No major updates
 - **Mailchimp**
 - Updated PA form to include commitment to 1-2 hours a week and acknowledgement of evening meetings

- [Website](#)
 - No major updates, just WordPress update and theme update
 - ArcGIS
 - No major updates

- **GIS Service Pledge (GSP): Wincy**

- Activity since **November 17**:

	Last 4 weeks	Previous 4-week period
Applications Received	2	0
Applications Approved	1	0
Applications Rejected	0	0
Reports Posted on Website	0	0
Reports Now Due/Overdue	23	23

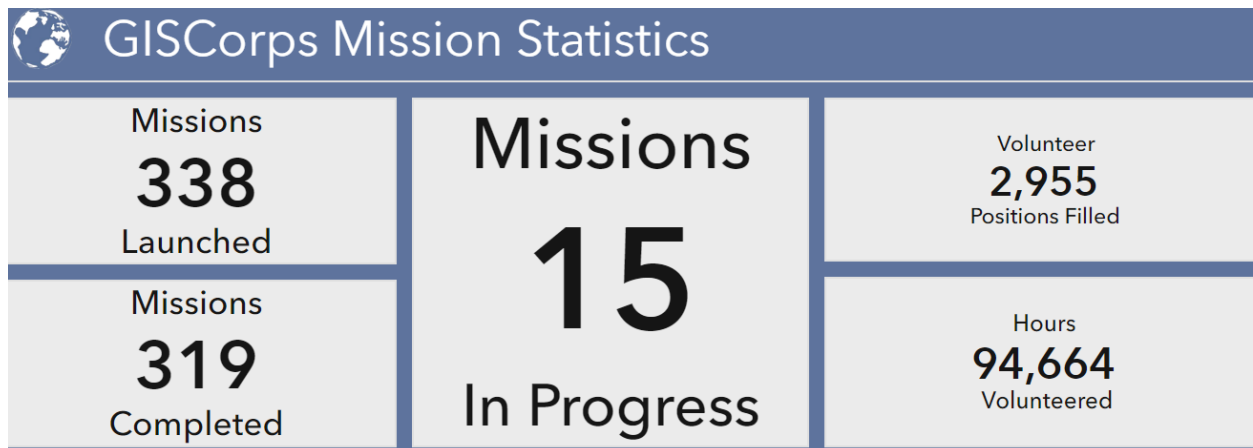
- New application received
 - Proposed work is for applicant's college project. Consulted with Emily from Esri and since the applicant is in Pakistan, Emily recommended accepting the GSP application.
 - Applicant not currently a GISCorps volunteer. Wincy emailed applicant to sign up as a volunteer; haven't heard back and applicant hasn't registered.
- Cumulative program totals:
 - Total Applicants: **87**
 - In progress: **8**
 - Approved Participants: **65**
 - Rejections/Invalid/pending applications: **20**
 - Withdrawals: **6**
 - Reports submitted: **26 (took one down)**
 - Countries represented: **13**
- Manually emailed a reminder for an overdue report
- Goals:
 - Rebuild Survey123
 - Extending some fields to allow more characters
 - Renaming fields
 - Reconfigure domain values
- [Tracking spreadsheet](#)

Communications: Megan

- Since last meeting:
 - New Project announcements
 - 365 - [United Way Bay Area](#) (Carlos/Kelly)
 - Completed Project reports

- 348 - [DaanMatch](#) (Wincy, Kelly, Bhanu)
- 353 - [Eastern Sierra Interpretive Association](#) (Kelly/Mohammad)
- 357 - [Alameda Creek Alliance](#) (Wincy/Bhanu)
- Upcoming publications:
 - Upcoming website reports
 - New Project announcements:
 - 368 - Arlington Thrive (Mohammad/Carlos)
 - Completed Project reports:
 - 355 - Ocean Discovery League (Konrad/Mohammad)
 - Other
 - Annual Report
- Social media outreach activity since **November 17**:

	Followers/Members			Original Posts	
	Current	At last meeting	Change	Last 4 weeks	Previous 4-week period
Twitter	3,722	3,761	+0%	5	3
Instagram	1,177	1,169	+1%	2	2
Facebook Page	806	798	+1%	2	2
Facebook Group	901	898	+0%	5	4
LinkedIn Page	2,354	2,293	+2%	2	4
LinkedIn Group	1,365	1,355	+0%	5	7



Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project. For missions with more than one CCPM, the lead CCPM will be responsible for updating on that mission. This means that the lead will be responsible for updating the mission

under their name and copying and pasting that update to their co-CCPMs and removing the highlight in the mission under their co-lead's name.

Shoreh

1. **A self-designed project:** Javier Aguilar sent an email a couple of weeks and said that he has started promoting the workshops and that those workshops will be held in Spring 2023.
2. **364 - [Audubon Society of Northern Virginia](#) ASNV: Mohammad/Shoreh - Updated Dec 21**
 - The project is going on smoothly.
 - While new datasets are uploaded to the system, some reformatting of the outputs are applied too.
 - With regard to the sustainable solution, two PA members are also trained (and practiced) on some of the steps involved in updating the system.
 - Both PA and the volunteer are happy!
 - The progress seems to be a bit slow but reasonable due to the Holiday Season.
3. **358 - [Ukrainian Diaspora Support Canada](#): Bhanu / Shoreh**
 - Haven't heard from the PA in over a month.
 - Mission Canceled.
 - Sent Volunteer feedback form, will archive the project after feedback is received.
4. **352: Presidium Network: Shoreh**
 - The volunteer sent the final report and asked to meet with me. I have updated the [web report](#) and sent him the link but have not heard back from him. I sent him the feedback form and am waiting for his response.
5. **351: MRA-2022: Shoreh**
 - Master dataset has been created, and they continue to focus on data quality improvements, automated checks in particular, to further leverage the dataset.
6. **346 - INSARAG: Shoreh/Mohammad**
 - They are working to set up a date for a training with a Spanish-speaking INSARAG group. USAR team members are really interested in our volunteers' support and the training sessions with Central and South American teams are planned for Q1 2023 and a follow up meeting is coming up. They said that everything is active but at a slow pace. I reminded them that their one year commitment is up in March 2023. The PA asked if the project can be extended by 6 months. I asked the volunteers and they said that was fine with them. Changed the duration of the project in the mission control.
7. **325 - [The Protected Area Management Solution \(PAM\) Partnership](#) - SAWC Mentorship: Shoreh**
 - Have not heard back from Isabel.
 - Shawn wrote a [detailed report](#) and then sent it to SAWC for their review. Peter at SAWC responded and raved about Shawn and his skills and the work that he performed at the SAWC. He then asked if we can provide training to another group of students (SCGIS). The request was rather unclear so we plan to meet with Shawn first and possible with Peter after that if matters do not become clear. Also, We asked Shawn to write a shorter report for the website and we plan to send the short report to Esri and NatGeo once Shawn sends it to us. Spoke with Shawn and then sent him the notes from the meeting but have not heard back. He also sent the short report and I created the [web report](#). Once he approved it, I'll send it to Esri and NatGeo.
 - Here's a copy of the [executed funding agreement](#).
 - The latest version of the Charter is [posted here](#).

- The PAM AGO can be accessed [from here](#).

Konrad

1. **360: Virginia Environmental Justice Collaborative: Konrad**
 - PA and Volunteer report the project is complete and is compiling report. Feedback sent.
2. **355: Ocean Discovery League: Konrad/Mohammad**
 - Volunteer reports the project is complete and is compiling report. Feedback sent.

Kelly

1. **365: United Way Bay Area: Carlos/Kelly**
 - Kick-off meeting went well and volunteer has met with UWBA multiple times.
 - Volunteer and UWBA have been meeting and working on the project.
2. **361: Novato Historical Guild: Kelly**
 - Project has extended a month due to the holidays. Volunteer is prepping for tech transfer.
3. **353 - Eastern Sierra Interpretive Association: Kelly/Mohammad**
 - Ready to close out
4. **348 - DaanMatch: Wincy/Kelly/Bhanu - can be removed**
 - PA apologized for not responding. She was traveling to India and was able to test out the application on site. She appreciated the volunteer's work and will start promoting the application
 - Closed out.

Wincy

1. **369 - Tanzania Development Trust: Wincy/Bhanu**
 - Received 60 applications and interviewed 7 volunteers from 5 different time zones and 5 different countries. Accepted all 7 as volunteers for this project
 - Creating an internal Slack channel for the 7 volunteers and PM
 - Trying to schedule a kickoff meeting on Jan 7
2. **357 - Alameda Creek Alliance: Wincy/Bhanu - can be removed in Jan**
 - Closed out.
3. **348 - DaanMatch: Wincy/Kelly/Bhanu - can be removed in Jan**
 - PA apologized for not responding. She was traveling to India and was able to test out the application on site. She appreciated the volunteer's work and will start promoting the application
 - Closed out.
4. **303 - Growing the Table - Wincy**
 - Closing out - waiting for feedback and report

Bhanu

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Mohammad

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5. **368 - Arlington Thrive: Mohammad/Carlos - Updated Dec 21**
 - Recruitment with Shoreh's help has been done.
 - The "Introduction Letter" has been sent to both PA and volunteer.
 - Two unsuccessful attempts have been made to set a date/time for the kick off meeting but PA is not responsive.
 - Third attempt has been made to set up the kick off meeting in the week of Jan and still waiting for the PA response.
 - Working with the PA doesn't seem to be easy.

Carlos

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 - The "Introduction Letter" has been sent to both PA and volunteer.
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 - Third attempt has been made to set up the kick off meeting in the week of Jan and still waiting for the PA response.
 - Working with the PA doesn't seem to be easy.

2. 365: United Way Bay Area: Carlos/Kelly

- Volunteer was selected through referral
- Kick-off meeting went well and volunteer has met with UWBA multiple times
- Kelly gave me an introduction to Mailchimp Recruitment, Wordpress and updated Mission Control sheet.
- Volunteer and UWBA have been meeting and working on the project.

Disaster Response - Erin and Katie

- **Disaster Response Subcommittee: Erin**
 - [Disaster Response SOPM](#) (In progress)
 - Current plan to activate only when the NRCC activates
 - [NAPSG Monthly Meeting Notes](#)
 - December Update:
 - Discussed plans for 2023(innovation, activations)
 - DR to meet next week
 - We will be putting together a new recruitment for 2023 admins.
- **347 - NAPSG 2022 Admin Team: Erin**
 - Standing NAPSG PhotoMappers Admin team
 - Ready to Closeout
- **366 - TX/OK Tornadoes**
 - 1 day
 - 36 photos
 - 2 Admin vols
 - Blog post written, certificates sent, ready to closeout
- **367 - Hurricane Nicole**
 - 1.5 days
 - >10 vols, including admins
 - 117 photos
 - Blog post written, certificates sent, ready go closeout

Other business

- **Documentation: Megan**
 - Made updates (many of them minor) to these docs:
 - Mission Checklist
 - Mission Management SOPM
 - Onboarding Sheet
 - Partner form in MailChimp
 - Reference Document Directory
- **Esri related: Shoreh**
 - Will send them an email about Shawn's trip to SAWC once I have the short report from Shawn.
- **URISA update - Stacey Corbett, 2022-2023 URISA Board Liaison**
 - Planning for Leadership Academy
 - Survey to committees to send out 2022 report - final results not out yet
 - A lot of events in 2023, successful 2022 year for participation/events
 - Committee turnover due to new members
- **URISA update - Wendy**

- URISA board change annually with the conference; 1/3 of the board changes out
 - Tom Fisher - president elect, and 3 new board members
- Next October, conference is in Columbus, OH
 - Big highlight to GISCorps as it will be GISCorps' 20 year anniversary
- Leadership Academy in Sonoma, CA on Oct. 31
 - Back up to pre-covid participation
- Leadership Academy
 - June 12-16 in Charlotte, NC
 - Nov 27-Dec 1 in Denver CO
- Advanced Leadership Academy (4 days with potential cybersecurity topics)

Meeting adjourned at 12:36 PM EST

Next call: Thursday, January 19, 2023 at noon EST