

Thursday, August 18 at 12:00 EDT

Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at

[meet.google.com/okf-bvsb-wpi](https://meet.google.com/okf-bvsb-wpi)

2021/2022 Chair: Konrad

2021/2022 Co-chair: Kelly

## AGENDA

Members shown in bold are present:

- **GISCorps CC: Shoreh, Wincy, Konrad, Erin, Kelly, Katie, Bhanu, Mohammad**
- **Advisory Board: Dianne, Allen, Carol, German, Holly**
- **URISA: Wendy (partial attendance), Steve**
- **Program Coordinator: Megan**

Regrets are not bolded.

Approval of [July Minutes](#)

- **Motion: Konrad**
- **Second: Kelly**
- **Vote: Yes**

## Monthly Financial Report

**End of June 2022 Financial Report: Shoreh**

- Total expenses in June 2022: \$1,607.15, YTD: \$11,159.19, since 2003: \$223,657.21\*:  
Program Coordinator: \$1,518.75, MailChimp: \$88.40.
- Total [contributions](#) in June 2022: \$100.00. YTD: \$5,948.00 since 2003: \$396,871.92. Kelly Suttles: \$100.00.
- Total balance as of the end of June 2022: \$173,214.71.
- \*Note: Accountant found a \$1.72 discrepancy in April's report and added it to this month's expenditure. The total reflects the change.

**New Core Committee member recruitment:** 41 candidates applied for the position. CC members shortlisted 3 candidates and interviews will be conducted during the week of August 22nd.

- **Advisory Committee**
  - **Marketing activities: Allen (not able to attend), no new activities**
    - Open to other potential marketing initiative ideas
  - **Update to strategic plan: Dianne**
    - Dianne sent strategic plan out for review and approval, Shoreh reviewed it and added a couple of comments
  - **Technical Updates - Megan**
    - **Google Workspace (AKA GSuite)**
    - [Mission Control spreadsheet](#) and [Core Committee Internal Site](#)

- Troy has been officially offboarded, so he is no longer on internal site or mission control.
  - **Mailchimp**
    - No major updates
  - **Website**
    - Making minor fixes when I have time.
  - ArcGIS
    - No major updates

- **GIS Service Pledge (GSP): Wincy**

- Activity since **July 21**:

	Last 4 weeks	Previous 4-week period
<b>Applications Received</b>	1	1
<b>Applications Approved</b>	1	0
<b>Applications Rejected</b>	0	1
<b>Reports Posted on Website</b>	0	0
<b>Reports Now Due/Overdue</b>	22	22

- Cumulative program totals:
  - Total Applicants: **84**
  - In progress: **6**
  - Approved Participants: **62**
  - Rejections/Invalid/pending applications: **21**
  - Withdrawals: **6**
  - Reports submitted: **26 (took one down)**
  - Countries represented: **13**
- Goals:
  - Rebuild Survey123 - Nov/Dec
    - Extending some fields to allow more characters
    - Renaming fields
    - Reconfigure domain values
- [Tracking spreadsheet](#)

**Communications: Megan**

- **Newsletter goes out at the end of the month. We need volunteer profiles for the newsletter, so if you have a volunteer to profile please send them the form ASAP:**  
[https://docs.google.com/forms/d/e/1FAIpQLScGNZGilsJhriTRYPCPNzK97Yr6zFs5ctTd18pXscNJh5Hn\\_w/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScGNZGilsJhriTRYPCPNzK97Yr6zFs5ctTd18pXscNJh5Hn_w/viewform?usp=sf_link)
- Since last meeting:
  - New Project announcements
    - 359 - [Santa Barbara SAR](#) (Mohammad/Wincy)

- 358 - [Ukrainian Diaspora Support Canada](#) (Bhanu / Shoreh)
- Completed Project reports
- Upcoming publications:
  - Upcoming website reports
    - New Project announcements:
      - 360 - Virginia Environmental Justice Collaborative (Konrad)
    - Completed Project reports:
      - 356 - National Clean Up Day, Phase 2 (Kelly)
    - Other
- Social media outreach activity since **July 21**:

	Followers/Members			Original Posts	
	Current	At last meeting	Change	Last 4 weeks	Previous 4-week period
<a href="#">Twitter</a>	3,769	3,758	+0%	2	3
<a href="#">Instagram</a>	1,136	1,123	+1%	0	3
<a href="#">Facebook Page</a>	764	738	+1%	2	4
<a href="#">Facebook Group</a>	892	892	+0%	3	3
<a href="#">LinkedIn Page</a>	2,080	2,035	+2%	2	4
<a href="#">LinkedIn Group</a>	1,335	1,332	+0%	3	10



Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project. For missions with more than one CCPM, the lead CCPM will be responsible for updating on that mission. This means that the lead will be responsible for updating the mission under their name and copying and pasting that update to their co-CCPMs and removing the highlight in the mission under their co-lead's name.

## Shoreh

1. **358 - [Ukrainian Diaspora Support Canada](#): Bhanu / Shoreh**
  - o Web post ready.
  - o Vol now has access to the database and is in discussion with PA about non profit licensing and AGO setup.
2. **352: Presidium Network: Shoreh**
  - o The volunteer replied and said that activities are still on pause and he will meet with the PA soon and provide an update. I also reminded them that their first extension is due in a month.
3. **351: MRA-2022: Shoreh**
  - o The volunteer said that he is plugging away at the archives and making progress.
4. **346 - INSARAG: Shoreh/Mohammad**
  - o The PA provided the volunteers with geoportal users and very good resources to dive into so that they can build a good knowledge in the Esri technology INSARAG is using. Now it is on the volunteers to build that knowledge before our next meeting on Aug 24th. Also informed the PA that one of the volunteers (Alejandra) is no longer able to assist.
5. **343 - The Lancet and the American University of Beirut: Kelly/Shoreh**
  - o Kelly sent an email to the PA and offered additional assistance via "The Carpentries" for R and Python classes. We have not heard back from them.
6. **325 - [The Protected Area Management Solution \(PAM\) Partnership](#) - SAWC Mentorship: Shoreh**
  - o NG asked us to update the Timeline & Sequence of Events table that was a part of the Agreement. Shoreh and Holly met and revised the table and sent it to the SAWC team for their review and feedback. The deadline is set for 8/16.
  - o Here's a copy of the [executed funding agreement](#).
  - o The latest version of the Charter is [posted here](#).
  - o The PAM AGO can be accessed [from here](#).

## Konrad

1. **360: Virginia Environmental Justice Collaborative: Konrad**
  - o Volunteer selected, kickoff planned for Aug. 18.
2. **355: Ocean Discovery League: Konrad/Mohammad**
  - o PA requested 2-3 month extension due to progress slowdown - waiting for further updates.
  - o Vol is able to extend with the project.
  - o New close-out date: either October 26, 2022 or November 26, 2022.

## Kelly

1. **361: Novato Historical Guild: Kelly**
  - o Will develop job description this weekend.
2. **356 - National Cleanup Day (Phase two): Kelly**
  - o Volunteer and PA are meeting weekly.
  - o Some project drift presented itself at monthly meeting, but should be on track to close at the end of the month.
3. **353 - Eastern Sierra Interpretive Association: Kelly/Mohammad**
  - o PA is close to a Story Maps draft. They expect to do a final review this month.
4. **348 - [DaanMatch](#): Wincy/Kelly/Bhanu**

- No updates
- 5. **343 - The Lancet and the American University of Beirut: Kelly/Shoreh**
  - Kelly sent an email to the PA and offered additional assistance via “The Carpentries” for R and Python classes. We have not heard back from them.

## Wincy

1. **359 - [Santa Barbara SAR](#): Mohammad/Wincy**
  - The project launched on Jul 21, 2022 .
  - Web post is already published.
  - Phase 1 (Fulcrum/SARTopo integration) - The solution has been developed to run on “AWS Lambda”. It is fine tuned now.
  - Phase 2 (dividing zones into smaller polygons) - The volunteer just notified us that he won't proceed with the second task. The PA is informed and briefed on how a crowdsourcing approach would work (PA preferred an automated approach for this one-time task rather than the CC-recommended crowdsourcing approach).. Waiting on PA's final decision on proceed or not.
2. **357 - [Alameda Creek Alliance](#): Wincy/Bhanu**
  - PA on vacation.
  - Completed tasks: created features & services, built web map to be utilized with the survey123 and for visualization
  - To be worked on upon PA's return: longer term data management & SOP, polish existing products & integrating them with web applications
3. **348 - [DaanMatch](#): Wincy/Kelly/Bhanu**
  - No updates
4. **303 - [Growing the Table](#) - Wincy**
  - No updates; on track to close in September.

## Bhanu

1. **358 - [Ukrainian Diaspora Support Canada](#): Bhanu/Shoreh**
  - Web post ready.
  - Vol now has access to the database and is in discussion with PA about non profit licensing and AGOL setup.
2. **357 - [Alameda Creek Alliance](#): Wincy/Bhanu**
  - PA on vacation.
  - Completed tasks: created features & services, built web map to be utilized with the survey123 and for visualization
  - To be worked on upon PA's return: longer term data management & SOP, polish existing products & integrating them with web applications
3. **348 - [DaanMatch](#): Wincy/Kelly/Bhanu**
  - No updates

## Mohammad

1. **359 - [Santa Barbara SAR](#): Mohammad/Wincy**
  - The project launched on Jul 21, 2022 .
  - Web post is already published.
  - Phase 1 (Fulcrum/SARTopo integration) - The solution has been developed to run on “AWS Lambda”. It is fine tuned now.

- PA is very happy with the volunteer and thankful to GISCorps.
- Phase 2 (dividing zones into smaller polygons) - The volunteer notified us that he won't proceed with the second task. The PA is informed and briefed on how a crowdsourcing approach would work (PA preferred an automated approach for this one-time task rather than the CC-recommended crowdsourcing approach). Waiting on PA's final decision on proceed or not.
- 2. **355: Ocean Discovery League: Konrad/Mohammad**
  - Vol reported progress and wants to continue work with PA after scope of work has concluded.
- 3. **353 - Eastern Sierra Interpretive Association: Kelly/Mohammad**
  - PA is close to a Story Map draft. They expect to do a final review this month.
- 4. **346 - INSARAG: Shoreh/Mohammad**
  - Asked for an update and also informed the PA that one of the volunteers is no longer able to assist.

## Disaster Response - Erin and Katie

- **Disaster Response Subcommittee: Erin**
  - [Disaster Response SOPM](#) (In progress)
  - Current plan to activate only when the NRCC activates
  - [NAPSG Monthly Meeting Notes](#)
  - August Update:
    - No Activations in July
    - Continue working with NAPSG on the tech transfer in order for them to help during activations.
    - FireMappers is still alive but mostly bc of Keith Johnson. Even though GC is no longer supporting it, NAPSG is still doing tech support. At the August meeting, we didn't come to a consensus on what to do except hold off on any decisions for now. Erin gave them a few suggestions on what they could do.
    - NAPSG InSpire in Oct 25 & 26 at OSU
      - Katie & Erin have registered and are working on travel plans.
      - Tari asked us to speak during a lightning talk.
      - Volunteer Keith Johnson to attend.
- **347 - NAPSG 2022 Admin Team: Erin**
  - Standing NAPSG PhotoMappers Admin team
  - FEMA decided to hold off on the Damage Assessment training for the admins until further notice.

## Other business

- **Documentation: Megan**
  - Made updates (many of them minor) to these docs:
    - Website SOPM
    - URISA Incentive SOPM
    - You Were Not Selected
  - Reference Document Directory
- **Esri project leads: Shoreh**
  - Nothing new to report.
- **Dealing with (confidential) data - Kelly/Mohammad**

- For discussion: [suggested text](#) proposed to be added to documentation.
- Need to take a vote.
  - Move to approve: Shoreh
  - Seconded: Bhanu
  - Motion carried
- **URISA Incentives for Top GISCorps Volunteers: Shoreh/Megan**
  - Added some more details to SOPM for volunteer nomination here after committee met to work out details for notifying volunteers: [URISA Incentive SOPM](#) .
  - CC members nominated volunteers and the committee met to look over the list (nominated 10 volunteers total, 3 disaster response, 3 COVID-19, and 4 standard mission): [Volunteer Nomination List](#)
  - Developed this email to send out to volunteers to notify them of nomination: [Notifying of Nomination Email](#) and this form for them to accept the nomination and consent to image/testimonial/name being shared at GIS-Pro: <https://docs.google.com/forms/d/e/1FAIpQLSeXfgpl5uA34J4kapGD3wYUjm7oAAP7kTIOaPbYuMijFsBJQw/viewform>
  - If this is okay with URISA, then we will move forward with notifying volunteers ASAP and putting together the list of names/powerpoint for URISA by early September (when is URISA board meeting?) - September 7 board meeting
  - For top 2 volunteers, let them know that free registration could apply to this year's GIS-Pro; but don't have to
  - Steve clarified that if top 2 don't want free registration or URISA membership, can get \$200 to use toward other URISA events (leadership academy, other regional events, etc.)
  - Through the form, we are asking who is attending GIS-Pro so we know which volunteers we need to provide certs to URISA
  - Memorializing something in nomination process that states that CC members cannot be nominated
- **URISA update - Steve Steinberg, 2021-2022 URISA Board Liaison**
  - See URISA incentive section above, Steve made some additional comments to that section
  - URISA Board finalizing audit report for URISA, supposed to be presented at the next finance committee meeting on August 30 at 10 AM CT/11 AM EDT
- **URISA update - Wendy (had to leave early)**
  - 25th anniversary GIS Valuation Technologies Conference in New Orleans, LA in 2022
  - The last GIS leadership academy was held in Minneapolis - next offerings:
    - Philadelphia (August 8-12)
    - Santa Rosa (October 31- November 4)
  - 60th URISA anniversary is this year in Boise, ID (October 2-6)
    - GISCorps talk either during the award ceremony or during the luncheon
    - Need to work on the slide deck (Allen or Dianne will present on our behalf)
  - Free webinars being offered; Megan will make sure that they are included in GISCorps newsletter

Meeting adjourned at 12:55 PM EDT

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**Next call:** Thursday, September 15, 2022 at noon EDT