Thursday, February 17 at 12:00 EST
Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at
meet.google.com/okf-bvsb-wpi
2020/2021 Chair: Konrad
2020/2021 Co-chair: Kelly

AGENDA

Members shown in bold are present:
- **GISCorps CC: Shoreh**, Wincy, **Konrad**, **Erin**, **Kelly**, **Katie**, Kenny
- **Advisory Board: Dianne**, Allen, Carol, **German**, **Holly**
- **URISA: Wendy**, Steve
- **Emeritus CC:** Troy
- **Program Coordinator: Megan**
- **New CC Members: Bhanu**, **Mohammad**

Regrets are not bolded.

Approval of January Minutes
- **Motion: Erin**
- **Second: Shoreh**
- **Vote: Yes**

Monthly Financial Report

End of December 2021 Financial Report: Shoreh
- Total expenses in December 2021: $1,719.18, YTD: $31,084.90, since 2003: $212,496.30: Program Coordinator: $1,635.00, MailChimp: $79.88, Paypal: $4.30.
- Total contributions in December 2021: $746.50. YTD: $93,484.65 since 2003: $389,703.92. Still see mismatches between the donor list and total donations but decided to list them all on the website. The accountant said that they are working on it. This is a partial list: Keith Johnson ($50), Ashley Hitt ($100), Theresa Martin ($100), Brad Fisher ($500), Miriam Olivares ($346.50), Amanda Taub ($5), Constance Kilgore ($50).
- Total balance as of the end of December 2021: $177,207.62.

Committee Updates

- **Nominating New Core Committee Members**
  - Mohammad Rajabi:
    - Motion: Kelly
    - Second: Konrad
    - Vote: Yes
  - Bhanu Vedula:
    - Motion: Shoreh
    - Second: Holly
    - Vote: Yes

- **Core Committee:**
  - Due to work related restrictions Kenny Hornfeldt is stepping down from the CC effective today (2/17). He is interested in joining the DR Admin team where he was a member of. Megan will offboard Kenny and will also send him a certificate of appreciation and a GISP letter (PhotoMappers).
- **Advisory Committee**
  - **Marketing activities**: **Allen/Megan**
    - Using letter and GIS for Good website, Megan has issued pilot asks to ten of the contacts on the solicitation list so far.

  - **Update to strategic plan: Dianne**
    - The next Committee Coordination meeting is scheduled for the third Thursday in February (right after this meeting). While there has been no mention of updating committee specific strategic plans at this point, I am sure it will be raised at this meeting or the next, so we may want to start thinking about any initiatives GISCorps might want to undertake separate from missions.

  - **Technical Updates - Megan**
    - **Google Workspace (AKA GSuite)**
      - No major changes
    - [**Mission Control spreadsheet**](#) **and** [**Core Committee Internal Site**](#)
      - Mission Control - new way for CC members to track the duration of their projects, more information below.
    - **Mailchimp**
      - Started working on Feb. newsletter
    - [**Website**](#)
      - Megan backed up the site and updated software plugins & theme as needed.
    - ArcGIS
      - No major updates

- **GIS Service Pledge (GSP)**: **Wincy**
  - Activity since **Jan 20**:

	Last 4 weeks	Previous 4-week period
Applications Received	2	1
Applications Approved	2	0
Applications Rejected	0	0
Reports Posted on Website	0	0
Reports Now Due/Overdue	25	25

  - Cumulative program totals:
    - Total Applicants: **76**

- ■ In progress: **0**
- ■ Approved Participants: **52** + 6 withdrawals
- ■ Rejections/Invalid/pending applications: **20**
- ■ Reports submitted: **26 (but had to take one down)**
- ■ Countries represented: **10**
- ○ 2 new approvals waiting on Esri to process. Followed up with Esri on Jan 5.
- ○ [Tracking spreadsheet](#)

- ● **Disaster Response Subcommittee: Erin**
  - ○ [Disaster Response SOPM](#) (In progress)
  - ○ Historic hours by incident:
    https://napsg.maps.arcgis.com/apps/opsdashboard/index.html#/5026b8f9fb8148b995f71
    04ea812c4fc
  - ○ Current plan to activate only for major Type 1 incidents unless funding materializes
  - ○ [NAPSG Monthly Meeting Notes](#)
  - ○ February Update:
    - ■ We choose 3 new PM Admin Team members plus Kenny for a total of 13 Admins
    - ■ We will be having PM Meet & Greet training on March 13th 7-8 CST. Send Erin a note if you'd like to join.
    - ■ Solidified the activation process with NAPSG so there's no confusion next time.

Communications: Megan
- ○ Since last meeting:
  - ■ New Project announcements
    - ● 344 - [Kisatchie-Delta Phase 2](#) (Shoreh)
  - ■ Completed Project reports
    - ● 337 - [Trevor's Trek Phase II](#) (Kelly/Wincy)

- ○ Upcoming publications:
  - ■ Upcoming website reports
    - ● New Project announcements:
      - ○ 346 - INSARAG (Shoreh)
      - ○ 348 - DaanMatch (Wincy/Kenny/Kelly)
      - ○ 349 - Succor Solutions (Konrad)
      - ○ 351 - MRA 2022 (Shoreh)
      - ○ 352 - Presidium Network (Shoreh/Kelly)
    - ● Completed Project reports:
      - ○ 322 - Climate Cost Project (Wincy)
      - ○ 324 - Kisatchie-Delta Phase 1 (Troy)
      - ○ 340 - Surfrider (Kenny/Kelly)
    - ● Other

- ○ Social media outreach activity since **Jan 20**:

	Followers/Members			Original Posts	
	Current	At last meeting	Change	Last 4 weeks	Previous 4-week

					period
Twitter	3,691	3,678	+0%	2	6
Instagram	1,065	1,050	+1%	2	4
Facebook Page	690	682	+1%	2	5
Facebook Group	870	869	+0%	4	7
LinkedIn Page	1,735	1,693	+2%	2	6
LinkedIn Group	1,311	1,309	+0%	5	12

GISCorps Mission Statistics

Missions **318** Launched

Missions **291** Completed

Missions **23** In Progress

Volunteer **2,885** Positions Filled

Hours **91,486** Volunteered

Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project

Project Management discussion topic (Shoreh/Megan): Shoreh suggested that we add the duration of each mission to the Mission Control sheet. Megan had added a new column for that purpose. Every PM should populate that column for their projects and then contact the PA and volunteers shortly before to remind them to close the project. If the project has to continue, the PM needs to ask them about the duration and then confirm the new date in an email with both parties and then revise the date in Mission Control. This new language and new process has been added to Mission Control SOPM and Mission Checklist.

Shoreh

1. **352: Presidium Network:Shoreh** `NEW`
   - We met with the PA on 2/13. The JD was developed and sent to the PA yesterday. He has confirmed the JD.
2. **351: MRA-2022: Shoreh** `NEW`
   - Developed the JD and sent it to the PA. He approved it and the recruitment will begin shortly.
3. **350: Pacific Rim Conservation: Konrad/Shoreh**
   - The kick-off meeting is scheduled for 2/17.
4. **346 - INSARAG: Shoreh**

- ○ Emalied the PA twice but have not heard back yet. Esri POC said that they will find out what might be the reason for the delay.
5. **344 - Kisatchie-Delta Phase 2: Shoreh**
   - ○ The project is progressing well and should end on time (March 5th). Posted the story on the website. The PA said that they will send their logo once it's ready.
6. **343 - The Lancet and the American University of Beirut - Kelly/Shoreh**
   - ○ Sent an email to the PA as we have not heard from him since last month, asked if he is still interested in working with a volunteer.
7. **325 - The Protected Area Management Solution (PAM) Partnership - SAWC Mentorship - Shoreh**
   - ○ Met with the new POC at SAWC, Richard Fergusson, on 2/5. Sent the notes after the meeting and after receiving feedback from SAWC forwarded the notes to NGS. The plan is to resume the project and send two volunteers on site around August/September 2022.
   - ○ NGS said that they will extend the Agreement's date. We are now waiting on SAWC to provide the date so we can send it to NGS.
   - ○ Here's a copy of the executed funding agreement.
   - ○ The latest version of the Charter is posted here.
   - ○ The PAM AGO can be accessed from here.

Konrad

1. **350: Pacific Rim Conservation: Konrad/Shoreh**
   - ○ The kick-off meeting is scheduled for 2/17.
2. **349 - Succor Solutions: Konrad**
   - ○ Candidate notified of acceptance with PA approval - scheduling kickoff meeting (likely 2/22).
3. **339 - Westerly Land Trust - Konrad**
   - ○ Month 3/3 - slowed progress over past month, vol plans on finalizing by end of next week (2 week delay)
4. **321 - SOS Meals on Wheels - Konrad**
   - ○ Report being reviewed by PA, feedback from vol and certificate sent.
5. **307 - ESJ - Konrad**
   - ○ Report being reviewed by PA, waiting on feedback forms to close out.
   - ○ Unknown what is happening with proposed Phase 2.

Kelly

1. **348 - DaanMatch: Wincy/Kelly**
   - ○ Kick off meeting to be scheduled for next week.
2. **343 - The Lancet and the American University of Beirut - Kelly/Shoreh**
   - ○ Sent an email to the PA as we have not heard from him since last month, asked if he is still interested in working with a volunteer.
3. **340 - Surfrider Foundation - Kenny/Kelly**
   - ○ Awaiting feedback and final report from volunteer and PA. I have reached out to them, but have not heard back as of yet.
4. **337 - Trevor's Trek Foundation (Phase II) - Kelly/Wincy**
   - ○ Closed out this month.
5. **332 - National Cleanup Day - Kelly**

- Project is expanding original goals and becoming nebulous and PA is working directly with Jack Dangermond.
- Will suggest the project wraps up by a six month timeline.
6. **327 - [Mountain Province QGIS Training](#) - Wincy/Kelly**
  - PA sent a template certificate that he created for the course participants. Wincy requested him to remove GISCorps' logo on the certificate since the training is not designed or approved by GISCorps so that others will not think that GISCorps provides GIS training.
  - This project was a great proof of concept locally - PA's municipal counterparts have been inquiring about GIS training and showed interests in GIS.
  - Closing in end of Feb/March.

Wincy

1. **348 - DaanMatch: Wincy/Kelly**
  - Kick off meeting to be scheduled for next week.
2. **342 - Key Conservation Phase 2 - Wincy**
3. **341 - Ward Melville Heritage Organization - Wincy**
  - Vol & PA agreed on extending the project duration and provided a detailed month-to-month plan for February to August:
    - Feb-Mar: finish up Survey123 and StoryMap to prepare for the spring data collection
    - April: data collection
    - May: Update applications to show results of data collection
    - June-August: final wrap up and training to prepare for following years
  - Skeleton StoryMap that is in working progress [here](#)
4. **338 - Our Histories - Kenny/Wincy**
  - 3rd month check-in: Awaiting feedback from the PA and the volunteer to decide if the project has run its course or needs an extension.
5. **337 - Trevor's Trek Foundation (Phase II) - Kelly/Wincy**
  - Closed out
6. **327 - [Mountain Province QGIS Training](#) - Wincy/Kelly**
  - PA sent a template certificate that he created for the course participants. Wincy requested him to remove GISCorps' logo on the certificate since the training is not designed or approved by GISCorps so that others will not think that GISCorps provides GIS training.
  - This project was a great proof of concept locally - PA's municipal counterparts have been inquiring about GIS training and showed interests in GIS
  - Closing in end of Feb/March
7. **322 - [Climate Cost Project](#) - Wincy**
  - Deadline for volunteer to submit final report set to end of Feb.
8. **[303 - Growing the Table](#) - Wincy**
  - Projected to close out in May..

Kenny

1. **340 - Surfrider Foundation - Kenny/Kelly**
  - Awaiting feedback and final report from volunteer and PA. I have reached out to them, but have not heard back as of yet.

2. **338 - Our Histories - Kenny/Wincy**
    ○ 3rd month check-in: Awaiting feedback from the PA and the volunteer to decide if the project has run its course or needs an extension.

Katie

Erin

1. **347 - NAPSG 2022 Admin Team: Erin**
    ○ Standing NAPSG PhotoMappers Admin team
    ○ Choose 3 new applicants and will be hosting training in March
2. **333 - Crisis Communications Catalog - Erin - on hold**
    ○ February: No new update for GC
    ○ [Experience Builder Platform](#)
    ○ On hold until activity increases enough to warrant volunteers
3. **[256, 257, 258, 259, 263 - Mountain Rescue Association](#): Erin**
    ○ February update: all projects closed except 263.
    ○ Next meeting is on 2/23 at 6:00 PM CST.

Troy

1. **329 - [Direct Relief Global Midwives Hub](#) - Troy**
    ○ Project is going well. I believe it will be wrapping up soon.
2. **324 - [Kisatchie-Delta RPDD](#) - Troy**
    ○ Needs assessment is complete. Preparing the final web post and closeout.
3. **[276/314 - The SEA People Hub](#) - Troy**
    ○ Project 276 is complete. Preparing the final web post but haven't heard back from the original volunteers yet. I will be meeting with Arnaud next week for a full project update.
4. **[297 - Global MapAid Ethiopia](#) - Troy**
    ○ Haven't heard back from this month's check-in email
5. **[218](#) - Tanzania Development Trust: Troy**
    ○ 218 - Emmor is still working with TDT in the long-term role described in the original [web post](#). Should we close this out as this is unlikely to change or leave it open?

Other business
● **Documentation: Megan**
    ○ Made updates (many of them minor) to these docs:
        ■ Mission Management SOPM
            1. Added language about CCPMs being responsible for holding kickoff meetings with PA and volunteer to ensure that everyone is on the same page about mission deliverables and anticipated closing date.
            2. Added language about two new columns added to Mission Control for CCPMs to keep track of mission end dates
        ■ Mission Checklist
            1. Added language about CCPMs being responsible for holding kickoff meetings with PA and volunteer to ensure that everyone is on the same page about mission deliverables and anticipated closing date.

2. Added language about two new columns added to Mission Control for CCPMs to keep track of mission end dates
- Mission Control
  1. Added two new columns to Active Mission tab for CCPMs to keep track of anticipated end dates for missions
- Annual Report SOPM - I just keep working on this when I have free time
- Website SOPM - Kelly added some screenshots on uploading an image
  ○ Reference Document Directory

- **Esri project leads: Shoreh**
  ○ Waiting on hearing back from INSARAG (see project 346). No updates on the other projects at this time.
- **URISA update - Steve Steinberg, 2021-2022 URISA Board Liaison**
  ○ On vacation.
- **URISA update - <mark>Wendy</mark>**
  ○ 25th anniversary GIS Valuation Technologies Conference in New Orleans, LA in 2022
  ○ The last GIS leadership academy was held in Minneapolis
  ○ 60th URISA anniversary is next year in Boise, ID
    - On-site

Meeting adjourned at 12:46 EST

Next call: Thursday, March 17, 2022 at noon EST