

Thursday November 18, 2021 at 12:00 EST

Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at

meet.google.com/okf-bvsb-wpi

2020/2021 Chair: Konrad (Konrad absent, so Shoreh led meeting)

2020/2021 Co-chair: Kelly

AGENDA

Members shown in bold are present:

- **GISCorps CC: Shoreh**, Wincy, Konrad, **Erin**, Nadine, **Kelly**, Katie, Kenny
- **Advisory Board: Dianne**, Allen, Carol, **German**, **Holly**
- **URISA: Wendy**, **Steve (for beginning of meeting)**
- **Emeritus CC: Troy**
- **Program Coordinator: Megan**

Regrets are not bolded.

Approval of [October Minutes](#)

- **Motion: Kelly** moved to approve the **October minutes**.
- **Second: Troy** seconded the motion.
- **Vote: Motion passes**

Monthly Financial Report

End of September 2021 Financial Report: Shoreh

- Total expenses in September 2021: \$3,732.05, YTD: \$23,282.98, since 2003: \$204,694.38.
(Program Coordinator: \$3,664.91 (\$364.91 payroll tax & \$3,300.00 salary), MailChimp: \$67.14).
- Total [contributions](#) in September 2021: \$0.00. YTD: \$90,877.00 since 2003: \$387,096.27.
- Total balance as of the end of September 2021: \$182,401.89.

Committee Updates

- **Advisory Committee**
 - **Marketing activities: Allen**
 - Potential Donors list for letters we are working on contact information for, but will be a more difficult challenge. Team of Volunteers has been established and started outreach. We are meeting back in 3 to 4 weeks to see what we have - over 100+ to outreach to.
 - *Minor success here as most of us have been getting the runaround or pushed to an HR Department that does not want to deal with us. We would like to continue to try for a couple more weeks and then report back.*
 - Proposal for GISCORPS Volunteers: URISA benefits:
 - Holly created [one page write-up](#)
 - Vote should be added to next meeting agenda

- **Update to strategic plan: Dianne**
 - The Committee Coordination group has not met since GISPro, so I have nothing new to report at this time.
- **Modification to Organizing Principles and Policies (OPP):** Shoreh updated the OPP with last month's approved change.
- **Technical Updates - Megan**
 - **Google Workspace (AKA GSuite)**
 - Full onboarding pending.
 - Holly conducted onboarding with Megan on file structure within GSuite.
 - **[Mission Control spreadsheet](#) and [Core Committee Internal Site](#)**
 - Holly conducted onboarding training with Megan on both the Mission Control spreadsheet and the Core Committee Internal Site.
 - Megan went through Core Committee Internal Site to get familiar with format and read available documents on site.
 - **Mailchimp**
 - Full onboarding pending.
 - Holly conducted onboarding session with Megan on creating quarterly newsletter within Mailchimp.
 - Megan started drafting quarterly newsletter in MailChimp.
 - **[Website](#)**
 - Holly conducted onboarding with Megan on maintaining the main site and testing software updates in the sandbox website.
 - Megan backed up the site and updated software plugins & theme as needed.

- **GIS Service Pledge (GSP): Wincy**

- Activity since **Oct 21**:

	Last 4 weeks	Previous 4-week period
Applications Received	0	0
Applications Approved	0	0
Applications Rejected	0	0
Reports Posted on Website	0	0
Reports Now Due/Overdue	25	25

- Cumulative program totals:
 - Total Applicants: **73**
 - In progress: **0**
 - Approved Participants: **55**
 - Withdrawals: **5**

- Rejections/Invalid/pending applications: **20**
 - Reports submitted: **26 (but had to take one down)**
 - Countries represented: **10**
 - Tracking spreadsheet is here for anyone who would like more detail:
 - <https://docs.google.com/spreadsheets/d/1fHDeh5DLyvefAON1FLv2RZ4E0J0mqv1Y7hZTF0zaVm8/edit?usp=sharing>
 - **Looking for a volunteer to take responsibility for this task.**
- **GISCorps Mission Report Template: Nadine & Kelly**
 - [Proposed template](#) available for review
 - Best location to save in Google Drive?
 - **Disaster Response Subcommittee: Erin**
 - [Disaster Response SOPM](#) (In progress)
 - Historic hours by incident:
 - <https://napsq.maps.arcgis.com/apps/opstdashboard/index.html#/5026b8f9fb8148b995f7104ea812c4fc>
 - Current plan to activate only for major Type 1 incidents unless funding materializes
 - [NAPSG Monthly Meeting Notes](#)
- November Update:
- No activations
 - We are working on setting up a meeting with FEMA & NAPSG to talk about the future of PhotoMappers
 - December NAPSG/GISCORPS/CEDR monthly meeting will be the yearly AAR.

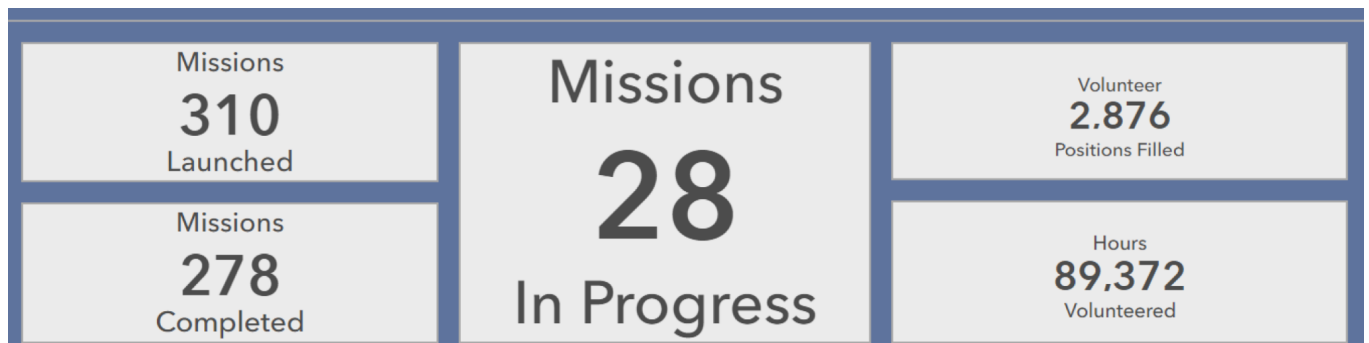
Communications: Megan

- Since last meeting:
 - New Project announcements
 - 337 - [Trevor's Trek Phase 2](#) (Kelly/Wincy)
 - The link is the same as phase one's. The new volunteer's name will be added to the end of the report.
 - 339 - [Westerly Land Trust](#) (Konrad)
 - 340 - [Surfrider Foundation](#) (Kenny/Nadine)
 - Completed Project reports
 - 283 - [COVID Lost Love Ones](#) (Shoreh/Konrad)
 - 316 - [COVID Vaccination Stories](#) (Shoreh)
 - 323 - [Trevor's Trek Phase I](#) (Kelly/Wincy)
 - 330 - [In America: Remember](#) (Shoreh)
 - 331 - [BC Marine Trails](#) (Wincy)
 - Other
- Upcoming publications:
 - Upcoming website reports:
 - New Project announcements:
 - 338 - Our Histories (Nadine/Kenny)
 - 341 - Ward Melville Heritage Foundation (Wincy)
 - 342 - Key Conservation Phase 2 (Wincy)
 - Completed Project reports:

- 315 - Mission Blue (Nadine/Kelly)
- 322 - Climate Cost Project (Nadine)
- 337 - Trevor's Trek Phase II
- Other

- Social media outreach activity since **Oct 21**:

	Followers/Members			Original Posts	
	Current	At last meeting	Change	Last 4 weeks	Previous 4-week period
Twitter	3,649	3,643	+0%	3	8
Instagram	1,044	1,041	+0%	3	2
Facebook Page	672	664	+1%	3	4
Facebook Group	854	850	+0%	9	2
LinkedIn Page	1,604	1,557	+3%	3	2
LinkedIn Group	1,302	1,298	+0%	13	22



Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project

1. **342 - Key Conservation Phase 2 - Wincy**
 - Evaluation meeting took place Nov 15. Job Description sent to PA for review and recruitment will start once PA approves it.
2. **341 - Ward Melville Heritage Organization - Wincy**
 - Received 15 applications as of Nov 17 evening. Recruitment ends Nov 18, will start reviewing the applications and scheduling interviews.
3. **340 - Surfrider Foundation - Kenny/Nadine**
 - First month check-in: volunteer has been very productive, great new hub site and both parties are very happy.
4. **339 - [Westerly Land Trust](#) - Konrad**

- Project kicked off November 8th.
 - Web post made - see link.
5. **338 - Our Histories - Kenny/Nadine**
 - Silus Murrey-inskeep was selected from a previous mission application, without the need to recruit. Kick off meeting launched the project on 12-Nov-2021. We will work on announcement this weekend.
 6. **337 - Trevor's Trek Foundation (Phase II) - Kelly/Wincy**
 - Volunteer has re-designed Survey123 Form and map to have a more custom look tailored to the theme of the organization
 - Volunteer is looking to finalize a dashboard next week and then close out the project as soon as possible due to other obligations.
 7. **333 - Crisis Communications Catalog - Erin - on hold**
 - [Experience Builder Platform](#)
 - Still in the planning phase. NAPSG finalizing development and QA/QC workflows.
 - GISCorps will provide QA/QC vols.
 - On hold until activity increases enough to warrant volunteers
 8. **332 - National Cleanup Day - Kelly**
 - Volunteer created initial code for map and survey for the first website along with the initial framework for the remaining sites.
 - Testing for first website has gone well.
 9. **331 - [BC Marine Trails](#) - Wincy **CLOSE****
 - Completely closed out
 10. **330 - [In America: Remember](#) - Shoreh **CLOSE****
 11. **329 - [Direct Relief Global Midwives Hub](#) - Troy**
 - Sent check-in email but did not hear back.
 12. **327 - [Mountain Province QGIS Training](#) - Wincy/Kelly**
 - Hired one of the training participants to help apply the training to actual tasks
 - Acquired data from different government agencies and currently working on basic mapping of population density, evacuation centers, landslide risks areas etc.
 - Volunteer providing supports in completing those tasks
 13. **325 - [The Protected Area Management Solution \(PAM\) Partnership](#) - SAWC Mentorship - Shoreh**
 - Both Shawn and Paul responded. Paul said that there have been some changes at the leadership level at Southern African Wildlife College. Shoreh contacted Cleo and she confirmed that she is transferring to another position and introduced her colleague Dr. Richard Fergusson as the new POC. Shoreh replied and offered to meet with Richard. No responses yet. Need to provide an update to NGS by the end of the year.
 - Here's a copy of the [executed funding agreement](#).
 - The latest version of the Charter is [posted here](#).
 - The PAM AGO can be accessed [from here](#).
 14. **324 - [Kisatchie-Delta RPDD](#) - Troy**
 - Needs assessment is in progress but there is a lot of support work that needs to be done.
 - We are going to add another volunteer - will contact this week.
 15. **323 - [Trevor's Trek Foundation](#) - Kelly/Wincy **CLOSE****
 - Project has been closed out.
 16. **322 - [Climate Cost Project](#) - Nadine**
 - Project is complete and I will send a request for a report when we finalize template.
 17. **321 - [SOS Meals on Wheels](#) - Konrad**

- Project has resumed after a hiatus!
 - Web app to track meal delivery clients has been completed.
 - Next phase is sending data backwards to Access database, in progress.
18. **[318 - NAPSG 2021 FireMappers](#) - Erin**
- [Experience Builder](#)
 - Will be sending NAPSG the closing processes.
 - GISCorps will end its involvement in December. Handful of volunteers want to stay on in unofficial capacity. Will leave willing vols [in Slack with active AGO accounts](#) (4-5 AGO accounts)
 - Will delete Google Group and MailChimp list, consolidate Slack channels
19. **[317 - 2021 Photomappers Admin Team](#) - Erin**
- Standing team on call for crowdsource project.
 - No November activations.
20. **[316 - COVID Vaccination Stories](#) - Shoreh CLOSE**
21. **[315 - Mission Blue](#) - Nadine/Kelly**
- Sent final report template.
22. **[276/314 - The SEA People Hub](#) - Troy**
- No updates
23. **[307 - ESJ](#) - Konrad**
- Caitlyn McNabb has taken high-level responsibility for the project.
 - PEAR Committee is working on a new volunteer request for phase 2 of this project.
 - Presentation to PEAR committee happening on December 1st.
24. **[303 - Growing the Table](#) - Wincy/Nadine**
- As the initiative will end in June 2022, PA started to think about using StoryMaps as an outreach tool to document and tell the story of the initiative.
25. **[297 - Global MapAid Ethiopia](#) - Troy**
- Project is going well. They just produced a technical report on MODL (Modeling Optimal Drilling Locations). Rupert is asking for another volunteer or two - specifically a hydrogeologist with GIS experience to help with the project in Ethiopia and also a new project in Ecuador dealing with flood and floodplain mapping.
26. **[283 - COVID-19 Lost Loved Ones and Stories of Recovery](#) - Shoreh/Konrad CLOSE**
27. **[256, 257, 258, 259, 263 - Mountain Rescue Association](#): Erin**
- November Update: Will be sending Paul and Monty & the vols the closing project process for 256, 257, 259, & 258 (depended on Jim finishing by the end of the year) at the November monthly meeting.
 - Still working to get the new layers up in the Dashboards.
 - Archive data compilation is close to being complete.
 - Customer service part is in progress.
 - The survey is finished for 2021 and the layers have been completed. Need to double check that Caroline has made the necessary changes for the CalOES survey.
 - Spoke with Paul and Monty about closing projects and reapplying for those that need to be continued on.
 - Paul also spoke about the possibility of training up MRA members to do some of the basic GIS tasks like updating things and the customer service part.
28. **[218](#) and [291](#) - Tanzania Development Trust: Troy**
- Busy as usual. Janet has done quite a number of speaking engagements including at the SOTM Africa (Nov. 19-21) and HOT summit (Nov. 22).

Other business

- **New Program Coordinator Onboarding - Holly**
 - Megan Sehr began working as the new GISCorps Program Coordinator on October 30th. She has met with Holly and Shoreh for the past three weekends to progress through her onboarding process, and has begun working on the November newsletter and taking care of other regular Program Coordinator tasks. We still have Google Workspace administration and a few other odds and ends to cover.
 - In general, Megan's schedule will be as follows:
 - Mon. and Tue. 3PM - 7PM
 - Wed. 7PM-8PM
 - Fri., 9AM - 1PM
 - Sat. 8AM-10AM
 - Sun. 2PM - 4PM
 - Welcome, Megan!!
- **Body of Knowledge (BoK): Holly/Shoreh/German CLOSE**
 - Our chapter has been published! Check it out:
<http://gistbok.ucgis.org/bok-topics/gist-and-community-engagement>
 - Megan will post on social media
- **Documentation: Megan**
 - Made updates (many of them minor) to these docs:
 - Individual Core Committee Onboarding Template
 - Onboarding and Offboarding Tracking Sheet
 - Mission Management SOPM
 - SOPM - Website
 - SOPM - MailChimp
 - 2g - You Were Not Selected
 - Reference Document Directory
- **URISA update - Steve Steinberg, 2021-2022 URISA Board Liaison**
 - Awards for GISCorps volunteers is probably ready for board approval; Holly/Shoreh will send to Steve for next board meeting
 - Board is looking at streamlining fundraising and marketing across different groups; no actions at this time

Meeting adjourned at 12:53 p.m. EST

Next call: Thursday, December 16, 2021 at noon EST