Thursday Apr 16, 2020 at 12:00 EST
Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at
meet.google.com/okf-bvsb-wpi
2019/2020 Chair: Troy
2019/2020 Co-chair: Wincy

AGENDA

Members shown in bold are present:
- GISCorps CC: **Shoreh**, **Holly**, **German**, **Troy**, **Wincy**, **Chris**, Konrad, **Erin**
- Advisory Board: **Dianne**, **Allen**, **Carol**
- URISA: **Wendy**, **Bryan**
Regrets are not bolded.

Approval of March Minutes
- **Motion: German**
- **Second: Wincy**
- **The motion passes.**

Monthly Financial Report
End of February 2020 Financial Report: **Shoreh**
- Total expenses in February 2020: $3,473.77, YTD: $4,541.94, since 2003: $155,413.94
  (GIS assistant: $3,281.25, Legal fees: $187.50, AT&T: $5.02).
- Total contributions in February 2020: $5.00 (Petronila Mandeno). YTD: $5,055.00 since 2003:
  $242,459.27
- Total balance as of the end of February 2020: $87,045.33.

Committee Updates

- **Advisory Committee**
  - **Marketing activities**: **Allen;** document is posted here.
    - Update for digital marketing package implementation:
      - Nothing new at this time, likely will need to wait a bit given the current environment to launch this initiative. Would like to hear other opinions to confirm or not.

  - **Update to strategic plan: Dianne**
    - I have inserted links to our documents in the Podio space, but left the security/privacy protection as is. I believe this means that to see these documents, you have to be able to log onto the CC google space.
    - Met with Core Docs Committee the other day - looking for a definition of 'URISA Program'. Dug one up from the 2005 Bylaws. Discussions will continue.
    - Quarterly Strategic Plan update was submitted. Next update due July 14

  - **Technical (Website/Vol database/GSuite**
    - GSuite migration - Carol

- No updates except that we are waiting for a determination of the feasibility of this approach before taking further action.

   ■ Volunteer DB replacement - Holly
      ● *This is from last month but we didn't discuss it and I haven't done anything new since, so I'm leaving it for now:*
      I've been revisiting the Participants Database plugin to see if it could be used as a stopgap from now until we are able to migrate to Hub. This would save us money since we wouldn't have to pay for hosting and maintenance. Forms can be viewed now on the Sandbox site. I imported a sample of the first 50 volunteers in the VolDB and can confirm that passwords are encrypted and not viewable by us. Would need to pay for two plug-in addons to allow users to login with passwords to update their records to to allow us to email selected sets of volunteers. The cost of these two add-ons is $40. There is also a third add-on that we might want to consider

- **GIS Service Pledge (GSP)**: **Holly**
   ○ Activity since **March 19**:

	Last 30 days	**Previous 30-day period**
Applications Approved	1	0
Applications Rejected	2	0
Reports Posted on Website	0 (one on deck)	0
Reports Now Due/Overdue	12	11

   ○ Cumulative program totals:
      ■ Total Applicants: **62**
      ■ Approved Participants: **48**
      ■ Withdrawals: **4**
      ■ Rejections/Invalid applications: **13**
      ■ Reports submitted: **22**
      ■ Countries represented: **8**
   ○ Have not sent out reminder emails yet this month.
   ○ Tracking spreadsheet is here for anyone who would like more detail: https://docs.google.com/spreadsheets/d/1fHDeh5DLyvefAON1FLv2RZ4E0J0mqv1Y7hZTFOzaVm8/edit?usp=sharing

- **Disaster Response Subcommittee: German**
   ○ Disaster Response SOPM (In progress)

- ○ No new news: Next national Disaster Simulation May 11-13. "Binary Blackout" Major east and west coast power outage. Could be space for us to contribute both before and during the event.
- ○ FEMA Crowdsourcing group is interested in putting together a data-sharing MOU to help them facilitate better. It would allow us to have limited access to some of their internal emails and briefings.
- ○ Platform to investigate: www.factal.com
- ○ FEMA-CAP:
  - ■ Shoreh spoke with Chris Vaughan on 2/7. He was interested in connecting us to Civil Air Patrol (CAP) and then introduced us to Scott Kaplan, the GIS lead at CAP. Notes are posted here.
  - ■ A meeting with CAP was held on 2/15. In addition to CAP's Scott Kaplan and John Desmarais, Chris Vaughan also attended the call. Notes are posted here.
  - ■ Second meeting with FEMA/CAP/USAR. Notes. Working up some job descriptions.

Communications: Holly
- ○ Since last meeting:
  - ■ 2 new project announcements
    - ● 282 - COVID-19 Testing Sites
    - ● 283 - Coronavirus Lost Loved Ones and Recovery Stories
  - ■ No new completed project posts

- ○ Upcoming publications:
  - ■ Q2 newsletter
  - ■ Upcoming website reports:
    - ● New Project announcements:
      - ○ 280 - Green World Campaign
      - ○ 285 - Warehouses4Good
      - ○ 286 - Bangalore Health Data
      - ○ 288 - Tornado data QA/QC
    - ● Completed Project reports:
      - ○ 250 - One Shared Story
      - ○ 287 - Southeast Tornadoes

- ○ Social media outreach activity since **March 19**:

	Followers/Members			Posts	
	Current	**At last meeting**	**Change**	**Last 30 days**	**Previous 30-day period**
Twitter	2,949	2,841	+4%	13	7
Instagram	523	503	+4%	2	5
Facebook Page	311	259	+20%	2	5

Facebook Group	736	710	+4%	2	6
LinkedIn Page	457	388	+18%	6	6
LinkedIn Group	1160	1,159	+0%	6	6

Deployment news (launched, ongoing, new): Mission Control Spreadsheet - from most recent to the oldest project

Missions 284 Launched	Missions 18 In Progress	Volunteer 2,110 Positions Filled
Missions 233 Completed		Hours 71,867 Volunteered

1. **NAPSG Southeast tornadoes (287): Erin/German**
   - Did a quick turnaround recruit in impacted states. 2-day project.
   - About 25 people signed up, maybe half participated
   - Will complete the web post by weekend.
   - Otherwise complete.
   - Sending out certs and letters
2. **Bangalore Health Data (286): Wincy**
   - Recruitment email sent to 1,456 volunteers, application closing April 20
3. **Warehouses4Good (285): Troy**
   - Interviewing the last of three potential candidates tonight.
   - Will make a decision and send out the introduction letter this weekend.
4. **COVID-19 Lost Loved Ones and stories of Recovery (283) - Shoreh/Konrad**
   - Four volunteers were recruited for this project and they have been validating submissions to both projects. Esri's Jeremiah Lindemann built the apps and the Hub page for this project.
5. **COVID-19 Response (282) - Holly/Erin/Troy**
   - 720 volunteers signed up
   - About 270 actively participating
   - 3,418 testing sites created so far
   - Data and app both featured on the FEMA COVID-19 Hub (accessed by Federal, State, Local, Tribal, Private Sector and NGO partners)
   - Collaborating closely with Coders Against COVID
   - 14-day usage
     - 83,033 requests per day for the REST service
     - 1,206 views per day for the Testing Sites Locator app
6. **Green World Campaign (281) - Konrad**

7. **Eyes on the Reef (276): Troy**
   ○ Spoke with Arnaud last week - He was in Singapore finishing quarantine
   ○ They planned to meet with Elvia in person
   ○ Not sure when they could get back to Indonesia
8. **NAPSG Admin Team (271): German**
   ○ Two members resigned, one new one adopted based on performance during NAPSG activation.
   ○ One team member working an instructional video**.**
9. **River Ridge (269): Chris**
   ○ Story map draft is complete and was sent to Gary from River Ridge last month. He has not made edits and admits he has to get back on board. I've poked him a little and it's working as he got in contact with Olivia Hughes, our volunteer and promises to send her what she needs.
10. **WE CAN Foundation (264): Chris**
    ○ Been speaking with Ken from WE CAN. He wants to know if we know anybody affiliated with these two sites: http://opengis.org or http://raspberrypi.org. I'm not familiar with either.
    ○ I've let Ken know it's time to wrap this project up and write reports etc. and he understands. Waiting for a response from volunteer John.
11. **Mountain Rescue Association (256, 257, 258, 259, 263): Troy**
    ○ Setting up a call for tech transfer with Jim, Caroline, and Jessica
    ○ Erin will meet with Monty about adding the dashboard to their website and should be able to close out her part of the mission after that.
12. **HOT Active projects: Troy/German**
    ○ Still active:
       ○ **COVID-19 (284) -** 54 tasks mostly in Peru (one in Sri Lanka & South Africa)
       ○ **Typhoon Kammuri (278)** - 6733, 6734, 6735 Still active but low priority
       ○ **Cyclone Hagibis (277)** - All validation 6980, 6981, 7012, 7013
       ○ **Ebola (230)** - Many projects
       ○ **Kerala Floods, India (241)** mapping and validation 6389, 6404, 6923
       ○ **Cyclone Idai (262)** - validation only - eleven projects
       ○ **TDT** - highlight good beginner tasks on webpage
    ○ Closed:
       ○ none
13. **Tanzania Development Trust (218)**: **Troy**
    ○ Constant activity here answering questions as normal.
    ○ We have gotten one additional person to answer questions and established a weekly schedule
    ○ Janet has obtained authoritative data for schools, clinics and water points in Tanzania which we are planning to add to OSM via multiple tasks
    ○ Had a call on 4/16 to discuss this import and potentially the need for some GC volunteers to help.

14. **One Shared Story (250): Wincy**
    ○ Feedback received from both volunteer & PA
    ○ Certificate & GISP letter sent to volunteer
    ○ Waiting on project report & Phase 2 JD
    ○ New project number

Other business
- **The Protected Area Management Solution (PAM): Shoreh**
  - NGS sent a new document (Funding Agreement). Several members reviewed the document and the [revised doc](#) was sent to NGS on 4/13, they replied on the next day. Further revision was made and the new document was sent to them on 4/14.
  - The latest version of the Charter is [posted here](#).
  - The PAM AGO can be accessed [from here](#).
- **[Mission Control spreadsheet](#): Holly**
  - Everyone is encouraged to update the Internal Projects list so that your current hours are incorporated into your weekly tally.
  - No changes.
- **Documentation: Holly**
  - Created a [CC Member JD](#) and added it to the Document Directory
- **Website updates: Holly**
  - none
- **URISA update - Bryan**
  - There are two issues related to GISCorps the URISA Board of Directors will be reviewing in May 2020. At this point, the information below represents a summary of the Core Documents Committee meeting on April 13, 2020 and has not been submitted to the URISA Board. Input from GISCorps is requested.
    1) Incongruence between the GISCorps "Organizing Principles and Policy", as modified December 2019 and URISA Governing documents related to membership.
        a) In the URISA policy manual, the Core Committee is described as a committee of 3-7 members, each having URISA membership.
        b) In situations where domain experts are needed, GISCorps can use the option to invite 'Advisors' as defined in the URISA Policy Manual, 401.2.
        c) The URISA governing documents take precedence over the GISCorps policy manual, the modified version with membership requirements removed (waiver allowed) is incongruent with the Policy Manual.

    2) Use of Program to define a sub-entity of URISA.
        a) In the current governing documents for URISA, there is really no mention of what a program of URISA is.
        b) During the Core Docs Committee meeting, we discussed a need to define the types of sub-entities the URISA board can create (such as task forces, committees, workgroups, SIGs). We discussed the history and use of program, for GISCorps and considered other examples where it may have been used (GMI and GISCI).
        c) Program, when we made an attempt at defining, was seen in the committee discussion as having financial independence from URISA.
        d) At this time (April 2020), it is unclear if the term program is needed for IRS group exemption. The use of program (and other sub-entity types) was removed intentionally during the rewrite of the governing documents a few years back, to flatten the organization structure (i believe this was

the reasoning and was how it was phrased by one person during the April 13 meeting).

e) To continue using 'Program' an option might be to have it used for marketing purposes only, removing it from GISCorps "Organizing Principles and Policy" to ensure congruence with URISA governing documents.

Meeting adjourned at 10:13 a.m. PST

Next call: Thursday, May 21, 2020 at noon EST