

Thursday Mar 19, 2020 at 12:00 EST

Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at

[meet.google.com/okf-bvsb-wpi](https://meet.google.com/okf-bvsb-wpi)

2019/2020 Chair: Troy

2019/2020 Co-chair: Wincy

## AGENDA

Members shown in bold are present:

- GISCorps CC: **Shoreh, Holly, German, Troy, Wincy**, Chris, **Konrad, Erin**
- Advisory Board: **Dianne, Allen, Carol**
- URISA: **Wendy, Bryan**

Regrets are not bolded.

### Approval of [February Minutes](#)

- **Motion: Shoreh**
- **Second: Troy**
- **The motion passes.**

### Monthly Financial Report

End of January 2020 Financial Report: **Shoreh**

- Total expenses in January 2020: \$1,068.17, YTD: \$1,068.17, since 2003: \$151,940.17 (GIS assistant: \$918.75, Annual fee for Register.com: \$147.95 (5 years), Postage & Dist: \$1.47).
- Total [contributions](#) in January 2020: \$5,050.00. YTD: \$5,050.00 since 2003: \$242,454.27 (Jack Dangermond: \$5,000, David Favero: \$25, Jesson Ranas: \$25)
- Total balance as of the end of January 2020: \$90,514.10.
- The [updated 3-Year budget forecast](#) is [posted here](#).

### Committee Updates

- **COVID-19 Response**
  - Jeff Baranyi of Esri has proposed a couple of project ideas for using our volunteers to develop data layers related to school closings by district, COVID-19 testing site locations, and possibly more. Discussed using an “adopt a geography” model where volunteers would be responsible for updating and monitoring the data for their area.
  - Will meet with Jeff again tonight.
- **Advisory Committee**
  - **Marketing activities: Allen**; document is [posted here](#).
    - Update for digital marketing package implementation:
      - New testimonials and sponsor logos finalized for the website. There is a donation form that will also need to be updated to include the new sponsorship levels/amounts (not certain this has happened yet and if we need to discuss). Other than that, believe we have everything we need to launch the digital sponsor package when Holly says we are ready to go.

- **Update to strategic plan: Dianne**
  - The URISA Coordinating Committee met in early March. The URISA Strategic Plan was presented/discussed; it is much more streamlined than previous plans and it has been posted to the URISA website. Kanban Board will be retired April 15. All committees have been asked to use Podio, and at a minimum use the Meetings and Documents Apps. I have had Wendy re-initiate the GISCorps Podio workspace and she has made me the administrator for the time being. I will work to update the space as minimally as possible.
    - Carol says Podio can link to Google docs and folders and permissions can be granted to potential users. I have connected with Carol and received the link with instructions on how to do this, but I have yet to try anything yet. This will be a learning experience as I am not terribly Podio-literate.
  - Quarterly Strategic Plan update was submitted. Next update due July 14
- **Technical (Website/Vol database/GSuite)**
  - GSuite migration - Carol
    - No updates except that Wendy forward our request for information about applying for an IRS Group Exemption to the URISA legal team. The responded asking for additional information, which Wendy has supplied. Awaiting a determination of the feasibility of this approach before taking further action.
  - Volunteer DB replacement - Holly
    - I've been revisiting the Participants Database plugin to see if it could be used as a stopgap from now until we are able to migrate to Hub. This would save us money since we wouldn't have to pay for hosting and maintenance. Forms can be viewed now on the Sandbox site; still working on importing a subset of our existing VolDB as a test. Would need to pay for two plug-in addons to allow users to login with passwords to update their records to allow us to email selected sets of volunteers. The cost of these two add-ons is \$40.
- **GIS Service Pledge (GSP): Holly**
  - Activity since **February 20**:

	Last 30 days	Previous 30-day period
<b>Applications Approved</b>	0	2
<b>Applications Rejected</b>	0	1
<b>Reports Posted on Website</b>	0	2

<b>Reports Now Due/Overdue</b>	11	11
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- Cumulative program totals:
  - Total Applicants: **58**
  - Approved Participants: **47**
  - Withdrawals: **4**
  - Rejections/Invalid applications: **11**
  - Reports submitted: **21**
  - Countries represented: **7**
- Have not sent out reminder emails yet this month.
- Tracking spreadsheet is here for anyone who would like more detail:
 

<https://docs.google.com/spreadsheets/d/1fHDeh5DLyvefAON1FLv2RZ4E0J0mqv1Y7hZTF0zaVm8/edit?usp=sharing>
- **Disaster Response Subcommittee: German**
  - [Disaster Response SOPM](#) (In progress)
  - No new news: Next national Disaster Simulation May 11-13. “Binary Blackout” Major east and west coast power outage. Could be space for us to contribute both before and during the event.
  - FEMA Crowdsourcing group is interested in putting together a data-sharing MOU to help them facilitate better. It would allow us to have limited access to some of their internal emails and briefings.
  - Platform to investigate: [www.factual.com](http://www.factual.com)
  - FEMA-CAP:
    - Shoreh spoke with Chris Vaughan on 2/7. He was interested in connecting us to Civil Air Patrol (CAP) and then introduced us to Scott Kaplan, the GIS lead at CAP. Notes are [posted here](#).
    - A meeting with CAP was held on 2/15. In addition to CAP’s Scott Kaplan and John Desmarais, Chris Vaughan also attended the call. Notes are [posted here](#).
    - Second meeting with FEMA/CAP/USAR. [Notes](#). Working up some job descriptions.

### Communications: Holly

- Since last meeting:
  - No New Project posts
  - 2 completed project posts + 1 redo
    - [281 - NAPSG Tennessee Tornadoes](#)
    - [242 - Food Aid](#)
    - [87 - South Luangwa Conservation Society Phase II](#) - reposted this 2011 report because the URL for its report was returning a 404 error and there was no post to be found (a good lesson about the value of keeping a copy of the report in a Google doc in the mission folder).
- Upcoming publications:
  - Upcoming website reports:
    - New Project announcements:
      - 280 - Green World Campaign

- Completed Project reports:
  - 250 - One Shared Story

- Social media outreach activity since **February 20**:

	Followers/Members			Posts	
	Current	At last meeting	Change	Last 30 days	Previous 30-day period
<a href="#">Twitter</a>	2,841	2,812	+1%	7	1
<a href="#">Instagram</a>	503	466	+13%	5	1
<a href="#">Facebook Page</a>	259	242	+7%	5	1
<a href="#">Facebook Group</a>	710	696	+2%	6	7
<a href="#">LinkedIn Page</a>	388	355	+10%	6	1
<a href="#">LinkedIn Group</a>	1,159	1,156	+0%	6	6

Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project



1. **Eyes on the Reef (276): Troy**
  - Arnaud and Lynn are back in Raja Ampat, Indonesia
  - They have obtained the necessary work permits and have MOUs with the marine park to start working.
  - Everything is temporarily on hold due to COVID-19
2. **NAPSG Admin Team (271): German**
  - No action this month
  - Once we re-develop the form, will ask admin team to do some testing and help re-do instructions.
3. **River Ridge (269): Chris**
  - Story map is under construction. Work continuing.

- Unsure if other products such as maps and slide production are underway. Volunteer and River Ridge have had overlapping leaves of absence.
- 4. **WE CAN Foundation (264): Chris**
  - GISCorps' part is done. A data collection app has been developed and is in the testing phase now.
  - Chris needs to follow up harder with Kenneth and close project..
- 5. **Mountain Rescue Association (256, 257, 258, 259, 263): Troy**
  - The MRA team had a call in early March.
- 6. **Food Aid (242): Shoreh. COMPLETED**
  - The project is completed and the story was posted in the newsletter.
- 7. **HOT Active projects: Troy/German**
  - HOT has no official COVID-19 projects as yet.
  - Still active:
    - **Typhoon Kammuri (278)** - 6733, 6734, 6735 Still active but low priority
    - **Cyclone Hagabis (277)** - Mostly validation 6980, 6981, 7012, 7013
    - **Ebola (230)** - Many projects
    - **Kerala Floods, India (241)** mapping and validation 6389, 6404, 6923
    - **Cyclone Idai (262)** -validation only - eleven projects
    - **TDT** - highlight good beginner tasks on webpage
  - Closed:
    - none
- 8. **Tanzania Development Trust (218): Troy**
  - Constant activity here answering questions as normal.
- 9. **One Shared Story (250): Wincy**
  - <https://fluvanna-history-oss.hub.arcgis.com/>
  - Waiting on Robin to confirm phase 1 is completed before sending out feedback forms and requesting report.
  - Touched base with both Robin and Bhanu to confirm that there will be a phase 2 and that Bhanu is willing to continue working on the project. Will request a JD from Robin once phase 1 is closed out.
- 10. **Green World Campaign - Konrad**

#### Other business

- **The Protected Area Management Solution (PAM): Shoreh**
  - Since last month, we met with Esri and discussed training options and then met with SAWC and PPF. The Charter was revised multiple times and was eventually sent to NGS on 3/1/2020. The latest version of the Charter is [posted here](#). NGS said that they have what they need.
  - The PAM AGO can be accessed [from here](#)
- **Mission Control spreadsheet: Holly**
  - Made two updates to scripts:
    - The script now transfers formulas rather than values to the cells that hold the number of volunteers and the number of reported hours so that these will stay up to date if vols submit feedback after the transfer occurs.
    - The script now transfers mission status to the completed missions sheet.
  - Everyone is encouraged to update the Internal Projects list so that your current hours are incorporated into your weekly tally.

- No changes
- **Documentation: Holly**
  - Made updates to the Disaster Response SOPM.
- **Website updates: Holly**
  - Continued adding logos and testimonials to the Partners carousels. Still need to update Website SOPM to include this process.
  - Streamlined the Our Volunteers item in the Who We Are dropdown menu by getting rid of the two sub-menu items (DPRK Volunteers and Volunteer Testimonials). DPRK vols still appear in the regular Volunteer Profiles carousels and all testimonials appear in the Testimonials carousels on the Our Volunteers page.
- **URISA update - Bryan**
  - In the URISA policy manual, the Core Committee is described as a committee of 3-7 members having URISA membership. The URISA governing documents take precedence over the GISCorps policy manual, the modified version with membership requirements removed is incongruent with the Policy Manual.
  - In the Core Docs, there is really no mention of what a program of URISA is. Bryan will reach out to Dianne and the Core Docs committee to resolve that.
    - In the last 3-5 years there was a major overhaul of the Core Docs so it could have been dropped inadvertently at that time.
    - Bryan (URISA Board Secretary and Core Cocs committee chair) requests assistance in drafting a definition of URISA program, especially in context of GISCorps. This will be submitted to Core Docs committee for review and then to the board for adoption into the Policy Manual.

Meeting adjourned at \_\_ a.m. PST

**Next call:** Thursday, April 16, 2020 at noon EST