

Thursday Jan 16, 2020 at 12:00 EST

Call information: +1 508-469-9087 PIN: 163 903 993# or join via Chrome or Firefox at

meet.google.com/okf-bvsb-wpi

2019/2020 Chair: Troy

2019/2020 Co-chair: Wincy

AGENDA

Members shown in bold are present:

- GISCorps CC: **Shoreh, Holly, German**, Troy, Wincy, **Chris, Konrad, Erin**
- Advisory Board: **Dianne, Allen, Carol**
- URISA: **Wendy, Bryan**

Regrets are not bolded.

Approval of [December Minutes](#)

- **Motion: Dianne**
- **Second: Chris**
- **The motion passes.**

Monthly Financial Report

End of November 2019 Financial Report: **Shoreh**

- Total expenses in November 2019: \$2,162.50, YTD: \$24,699.95, since 2003: \$148,919.67 (GIS assistant: \$1,512.50, legal fees for reviewing privacy policy: \$650.00, +\$50 from last month).
- Total [contributions](#) in November 2019: \$- 400. YTD: \$2,726.77 since 2003: \$236,554.61 (\$100 Mark Salling, \$500 returned to Dick Kotapish)
- Total balance as of the end of November 2019: \$87,634.94.

Committee Updates

- **Advisory Committee**
 - **Marketing activities: Allen**; document is [posted here](#).
 - Proposing the following timeline for digital marketing package implementation:
 - 1/8/20: Initial package provided for review
 - 1/17/20: looking for any feedback/changes from team
 - 1/24/20: revisions made
 - 2/14/20: new sections posted and live on web site (URISA web developer staff?)
 - Needs input on the contact and the mailing list. Who should be on that potential sponsor list?
 - Esri UC exhibitors
 - URISA sponsors and exhibitors
 - **Update to strategic plan: Dianne**
 - Committee Coordination Meeting was held January 7

- Kevin Mickey (Chair) has not decided whether to use the Kanban board or not, so I have not yet updated it with new strategic plan items.
 - Kevin is also Chair of the Strategic Planning Committee and has used the input from all committees to update the URISA Strategic Plan that will be presented to the Board in an upcoming meeting.
 - Kevin and the Board are changing the schedule for the submission of various committee strategic plans. They will now ask for them to be submitted in the May-July timeframe so that they can update the URISA strategic plan and present it at the Business Meeting at GISPro. The Board needs to know any budget implications associated with committee strategic plans at that time so they may prepare the annual budget for URISA.
 - There was some discussion about using Podio for document storage. GISCorps has moved away from using Podio, but at some time in the future the Board may request that we post documents to Podio.
 - Carol says Podio can link to Google docs and folders and permissions can be granted to potential users. Dianne will connect with her to arrange that.
- **Technical (Website/Vol database/GSuite): Carol**
- GSuite migration
 - Email sent to CC with link to spreadsheet to explain the options available to us.
 - Stay with what we have (Legacy free license)
 - Upgrade to Basic license
 - Upgrade to Non-profit license (requires Basic and an IRS group exemption status)
 - Migrate under URISA's GSuite
 - <https://docs.google.com/spreadsheets/d/1D6KaiF1-rp7TA1sqy1PGeyhiefvRyut6IGxyDgRm0ZE/edit#gid=2137934029>
 - Wendy noted that she would focus on Brett's recommendations because he knows the ins and outs.
 - Shoreh requested that Wendy check with the URISA lawyers to inquire about the IRS group exemption.
 - It was agreed that we should schedule a separate meeting to discuss the spreadsheet in more detail.
 - Group Exemption document from IRS: <https://www.irs.gov/pub/irs-pdf/p4573.pdf>
 - Volunteer DB replacement. Holly has been exploring two options: Esri Hub and a Wordpress plugin called Participants Database.
 - Have been watching Hub updates for customizable community member profiles. Updates seem to come out every couple of weeks but so far, that feature has not appeared. Two new features that might be helpful to use are the ability to add users to events directly and the ability to invite existing users to follow the initiative.
 - No other new updates on the Volunteer Database this month.

- **GIS Service Pledge (GSP): Holly**

- Activity since **December 19**:

	Last 30 days	Previous 30-day period
Applications Approved	1	1
Applications Rejected	0	0
Reports Posted on Website	0	1
Reports Now Due/Overdue	11	9

- Cumulative program totals:
 - Total Applicants: **55**
 - Approved Participants: **45**
 - Withdrawals: **4**
 - Rejections/Invalid applications: **10**
 - Reports submitted: **19**
 - Countries represented: **7**
- Tracking spreadsheet is here for anyone who would like more detail:
 - <https://docs.google.com/spreadsheets/d/1fHDeh5DLyvefAON1FLv2RZ4E0J0mqv1Y7hZTF0zaVm8/edit?usp=sharing>

- **Disaster Response Subcommittee: German**

- [Disaster Response SOPM](#) (In progress)
- Next national Disaster Simulation May 11-13. “Binary Blackout” Major east and west coast power outage. Could be space for us to contribute both before and during the event.
- FEMA Crowdsourcing group is interested in putting together a data-sharing MOU to help them facilitate better. It would allow us to have limited access to some of their internal emails and briefings.
- Platform to investigate: www.factal.com

Communications: Holly

- Since last meeting:
 - Produced and distributed [2019 Year in Review story map](#).
 - 1 New Project posts
 - [279-NAPSG Puerto Rico Earthquakes](#)
 - No completed project posts
- Upcoming publications:
 - Upcoming website reports:
 - New Project announcements:
 - 276-Eyes on the Reef
 - Completed Project reports:
 - 242-Food Aid
 - 279-NAPSG Puerto Rico Earthquakes

- 260-TJI

- Social media outreach activity since **December 19**:

	Followers/Members			Posts	
	Current	At last meeting	Change	Last 30 days	Previous 30-day period
Twitter	2,771	2,732	+1%	6	9
Instagram	414	379	+9%	2	2
Facebook Page	227	210	+8%	2	3
Facebook Group	673	659	+2%	4	6
LinkedIn Page	320	308	+4%	2	3
LinkedIn Group	1,159	1,164	+0%	3	5

Deployment news (launched, ongoing, new): [Mission Control Spreadsheet](#) - from most recent to the oldest project

Missions 277 Launched	Missions 19 In Progress	Volunteer 2,087 Positions Filled
Missions 228 Completed		Hours 70,606 Volunteered

- NAPSG - Puerto Rico Earthquakes (279): German & Erin**
 - 2020 Disasters Hub: [Link](#)
 - 12 Volunteers with widely varying levels of contribution (pulled from 2019 vol shortlist)
 - Well received by multiple departments within the FEMA NRCC.
 - Many lessons learned for developing a 'final' set of apps for future disasters.
- Eyes on the Reef (276): Troy**
 - Arnaud says things are going well. We'll be having a call the weekend of Jan 25-26 to discuss progress in more detail.
 - Email the volunteers Jose and Elvia but did not hear back.
 - Hopefully I will have an estimate on when the initial project post can be made.
- NAPSG Admin Team (271): German**
 - Several admins joined us on the PR deployment.
 - Need to decide on the long term plan for this group.
- River Ridge (269): Chris**
 - Story map is under construction with a Feb. 2020 deadline set.

- Other products such as maps and slide production to follow after the story map is complete.
- 5. **WE CAN Foundation (264): Chris**
 - Project is possibly wrapping up. A data collection app has been developed and is in the testing phase now.
 - Setting up a call with volunteer John in the next few days.
- 6. **Mountain Rescue Association (256, 257, 258, 259, 263): Troy**
 - Had a call with Paul and most volunteers in attendance on January 2. Projects are going well.
 - Have not been able to get in touch with Alice (database merging)
 - Paul is going to ask Jessica to work on some database merging tasks.
- 7. **Texas Justice Initiative (260): German**
 - Will begin the closeout of the project.
- 8. **Food Aid (242): Shoreh**
 - Waiting on the report.
- 9. **HOT Active projects: Troy/German**
 - Loss of Maxar as an imagery source is difficult and many older project instructions haven't been updated to reflect this.
 - No New
 - Still active:
 - Typhoon Kammuri (278)
 - Cyclone Hagabis - Mostly validation (277)
 - Ebola (230)
 - Kerala Floods, India (241)
 - Cyclone Idai (262) -validation only
 - TDT - highlight good beginner tasks on webpage
 - Closed:
 - none
- 10. **Tanzania Development Trust (218): Troy**
 - Constant activity here answering questions.
 - Because OSM has lost the use of Maxar imagery, mapping has become more difficult. We are focusing on ai-assisted tasks because they use the older imagery anyway so there is less confusion between imagery sources.
- 11. **One Shared Story (250): Wincy**
 - <https://fluvanna-history-oss.hub.arcgis.com/>
 - Working on some final touch ups

Other business

- **Onboarding Progress: Erin**
 - 3 Basic Trainings left - G-Suite, Service Pledge, and Vol Database
 - Working on reading the SOPM & OPP.
- **The Protected Area Management Solution (PAM): Shoreh**
 - Met with NGS yesterday along with representatives from the Southern African Wildlife College.
 - The PAM AGO can be accessed [from here](#) and click here for the [new Charter](#).
 - SAWC (South African Wildlife College) will be our partner agency rather than the parks themselves.

- We will need a cadre of volunteers who will be trained by Esri and will be responsible for training future PAM volunteers from GISCorps.
- **Mission Control spreadsheet: Holly**
 - Everyone is encouraged to update the Internal Projects list so that your current hours are incorporated into your weekly tally.
 - No changes
- **Documentation: Holly**
 - No new documentation
- **Website updates: Holly**
 - Core Committee members stopped receiving volunteer registration and volunteer request notifications sometime after January 4th. I updated the plugins on the website and retested the forms successfully. It appears that submitted volunteer request forms were saved in the website database but not submitted to the volunteer database, so I will enter those new volunteers manually. I don't see evidence of any partner volunteer request forms during that time, but I can't be 100% sure none were submitted.
 - Tested and updated plugins, themes, theme modifications (lesson learned after these were somehow restored to their defaults a few weeks ago), and the WordPress software weekly (as needed). Backed up website weekly.
 - Haven't heard whether URISA board has approved the privacy policy yet. Hoping for an update from Bryan on that today.
 - URISA board approved the privacy policy at their January meeting.
- **URISA update from Bryan**
 - In the URISA policy manual, the Core Committee is described as a committee of 3-7 members.
 - In the Core Docs, there is really no mention of what a program of URISA is. Bryan will reach out to Dianne and the Core Docs committee to resolve that.
 - In the last 3-5 years there was a major overhaul of the Core Docs so it could have been dropped inadvertently at that time.
 - **MOTION: To have Wendy contact the URISA lawyer to find out whether GISCorps might be eligible for IRS Group Exemption.**
SECOND: Dianne
The motion is approved.

Meeting adjourned at 9:59 a.m. PST

Next call: Thursday, February 20, 2020 at noon EST