

Thursday January 17, 2019 at noon EST
Call information: 1-800-944-8766 Code: 66836
2018/2019 Chair: Carol, Co-chair: Leslie

AGENDA

Present:

- GISCorps CC: **Shoreh, Holly, German, Dianne, Allen, Troy, Wincy, Chris, Leslie, Carol**
- URISA: Wendy, Theresa

Regret: (Regrets are not bolded)

Approval of [December](#) Minutes

- Motion: Dianne
- Second: Troy

Monthly Financial Report

End of Nov 2018 Financial Report:

- Total expenses in Nov 2018: \$1,384.12. YTD: \$1,384.12 since 2003: \$121,907.69. (Phone call (\$32.76) and expenses related to Puerto Rico Project credit card charges at \$13.86 and \$1,337.50 for GIS assistant)
- Total [contributions](#) in Nov 2018: \$1,005.20. YTD: \$1,005.20 since 2003: \$227,305.62.
 - This includes donations from nine individuals (\$520.00) and \$485.20 from Puerto Rico project
- Total balance as of end of Nov 2018: \$105,397.93.
- [Puerto Rico project/FEMA](#): Total funds raised (as of 1/12) at: \$2,340 (\$2,239.78 deposited into our account).
 - Dick sent an email and said that he has given up on getting funding from grants!
 - We need to find out what is going on (check in with Heather to see if we should send 1-2 people instead of the 20 we estimated before and what they can accomplish).

Committee Updates

- **Marketing activities:** Allen
 - Haven't had a chance to engage the URISA Marketing Committee yet, Wendy - can you set you and I up to speak with them? I want to make sure our efforts are coordinated.
- **Technical (Website/Vol database/GSuite):** Carol:
 - Website/Database
 - Outstanding tasks: RFQ needs to be written
 - RFQ template has been created but help & expertise are needed
 - Need to flesh out requirements
 - Stick with MySQL or completely different DB?
 - What fields do we want?
 - Which are unnecessary?
 - What functionality do we need?
 - Maybe should have a meeting to review and get others involved?

- Vol DB functional requirements:
 - <https://docs.google.com/spreadsheets/d/1yQBZiGscFMHUU6xCaaJJwkR3zkHevI6WlverunEPsss/edit#gid=0>
 - Draft RFQ:
 - https://docs.google.com/document/d/1h9H86OovhPejXdQmdO_Ofmm9QxSuZEQyDWnQ_Kh2nR4
 - While talking with Brett (URISA IT), he and Carol discussed the possibility of using Google tools such as Google forms to simplify and replace the current DB.
 - Google Suite and Drive
 - Brett (URISA IT) has spoken with tier 2 and 3 Google Suite support. The path for getting us moved under URISA's GSuite is not easy but he has a plan worked out.
 - Core committee needs to agree on a weekend (minimum 3 days) to migrate the GISCorps domain. This will be a **minimum of 3 days downtime for email and Drive** depending on issues that may pop up. If we can come up with a solution to forward emails temporarily, I will let everyone know.
 - I will send out a Doodle for some weekends in February and March, as suggested by Brett.
 - Push until Mid March after newsletter
 - Automated way causes errors so must all be done manual - turn off GISCorps then copy over to URISA that is why so much down time - everything including email will be down. Not sure if we can get email forwarded during the down time or will our accounts be totally down? Need to find more information and a full impact plan.
 - Brett is taking the lead and will be checking in with Wendy about billing. Wendy, we should discuss our financial contribution to help cover the cost of this.
 - Should post messages on all social media and website when the time comes about downtime.
 - Check to make sure moving under URISA will not affect GISCorps domain.
 - Podio
 - GISCorps Podio has been cleaned out and is ready for decommissioning.
- **GIS Service Pledge (GSP):** Leslie, Holly, Troy:
 - [Link to SOP documentation](#) See SOP for additional links
 - Since the last meeting, we processed two renewals and one new approved application.
 - Troy is now the owner of the GSP Survey123 and related items
 - Four new GSP reports have been completed and posts have been added to the website. Holly will continue working with Leslie to request reports for anyone who was approved 10 or more months ago.
 - Created new GSP-specific menu item under "What we do" menu on website. All GSP reports now appear there. Added link to this page on the Take the GIS Service Pledge page.
 - We need a blurb added to the SOP and in the next agenda notes to document who is responsible for what for the GSP.

- Report from [Mission Coordinators](#): - a number of us met and discussed the continuation of these subcommittees. DHN seems to be the one that all agreed to dissolve. Conversations about the other two needs to continue. Add link to notes...
 - **OSM**: Troy: Status of committee still under discussion...
 - **AGO**: German:
 - Want to experiment with some different versions of the web maps on landing page (project dashboard)
 - Getting closer to cleaning up old users
 - Build AGO into project closing process with PM cleaning up all AGO accounts and items.
 - Another meeting should be scheduled for OSM.
- **Publication**: For February: CampFire, what else?
 - Project Managers should start nudging their Partner Agencies to make sure reports are submitted, keeping in mind the goal of including them in the February newsletter.
 - Which projects will be ready for the February newsletter?
 - OSM - discuss the need for validators and some of the projects; how the data is being used.

Deployment news (launched, ongoing, new): [Volunteer/Project List](#) - from most recent to the oldest project

1. **Mountain Rescue Association: Holly**: Call next weekend, this project might have smaller spinoff projects in the future.
 - Holly will share call date/time once it is confirmed
2. **GSU platform testing (255): German/Holly/Troy**: Email a rough JD to PA for review and his additions on the background of the project. Waiting on his response. Will simply be an email blast with weblink to project that should take about 20 min to complete, no sign-ups, no certificates.
 - Waiting for PA to make decision on JD.
3. **Butte County (252): German/Holly** Provided final report summary to Butte County just before xmas. Web story posted, certs sent. **COMPLETE**
4. **Crowd2ems (251/253)**: Holly followed up on certs for 11 second round participants. **COMPLETE**
5. **One Shared Story (250): Wincy**: Draft JD sent to Robin for review. Robin replied saying that she will be reviewing the JD but she is also having a busy week.
 - Will be following up soon.
6. **Conservation Lands Foundation w/Puente (247): Troy**: Progress was slow over the last month due to vacations and holidays, but things seem to be going well. Alexis finished this [story map](#) and is now going to help with some documentation for survey123 work. Amy and Chris are talking about building a planning tool for the public to visit conservation lands, but not sure what form that will take. Amy would like to have a call at the end of January or beginning of February to discuss the project future (I think bringing more CLF people in and possibly another GC volunteer).
7. **Capital Area Food Bank (245): Wincy**: Dan (PA) is very satisfied with Sarah's (volunteer) work. Still ongoing.

<https://cafb.maps.arcgis.com/apps/webappviewer/index.html?id=68938e4d7f6a46db88011f71f859d029>
8. **Food Aid (242): Shoreh**: Jill Stanford reports that they still are in the data collection phase needing more known locations for areas where edible beans were planted (and planting date) in order to train the model (machine learning to determine as planted areas). George has several request out and sounds like we will get more data soon.

9. **HOT India Flood (241), HOT Japan Flooding (238), HOT Cyclone Gaja (254): Troy/German:**
These three and Ebola still have active tasks (though low priority). Might want another monthly email blast. A few requests for certificates.
 - For future HOT projects, send out to everyone instead of just OSM flagged vols
 - Resulted in more questions in the Slack channel, more support needed. In the future if we do send out broader announcements for these projects, we need to make sure that the project manager is available to provide support.
 - Still has active tasks but low priority.
 - More #giscorps hashtags!!!
10. **Tanzania Development Trust (218): Troy/German:** No updates at this time.
 - Troy will attempt to contact Emmor next month

Other business

- Colorado College HOT presentation/mapathon - Leslie presented to 23 students who spend at least 9 hours working on India floor #5502 or Somalia #5655 mapping tasks. Students will be signing up as GISCorps volunteers and Leslie will give them certs and letters for their volunteer hours.
- Researching conference call alternatives to save money (Holly, Wendy, Carol):
 - Many options available now, including for international calls
 - Google Hangouts Meet (included with GSuite Basic and Business - up to 25 attendees)
 - Zoom is still a maybe (free up to 40min)
- Outstanding Training/on boarding:
 - Website posts (Wincy)
 - Updating vol counts in AGO map-quarterly (German: Holly)
 - Everything (Chris)
- Update to 'strategic plan' (Dianne): Working on it, Next meeting of this Strategic Committee Coordination group is early February. I hope to get something distributed to the CC next week.

Meeting adjourned at 1:00pm EDT

Next call: Thursday February 21, 2019 at noon EDT