

Thursday October 18, 2018 at noon EDT
Call information: 1-800-944-8766 Code: 66836

AGENDA

Present:

- GISCorps CC: Shoreh, German, Leslie, Allen, Dianne, Wincy, Troy, Carol
- URISA: Wendy (Teresa Townsend will be new liaison)

Regret: David

Approval of [September Minutes](#)

- Motion: Dianne
- Second: Allen

Monthly Financial Report

End of Aug 2018 Financial Report:

- Total expenses in Aug 2018: \$53.93. YTD: \$6,318.57 since 2003: \$120,282.02.
- Total [contributions](#) in Aug 2018: \$0.00. YTD: \$75,700.00 since 2003: \$220,905.92.
- Total balance as of end of Aug 2018: \$100,623.90.
- [Puerto Rico project/FEMA](#): Total funds raised (as of 10/17) at: \$1,765. Contacted Heather to find out what their plans are. Dick is trying to apply for a few grants.
 - Ask Dick to send email to current donors and the CC to provide a status update

Committee Updates

- **Marketing activities:** Allen
 - URISA Marketing Committee to be reconstituted post GISPRO. Will find out who to work with in the new committee and move from there.
 - Christina Boggs will be on the marketing committee soon.
 - GISPRO Silent Auction - very successful....will need to do more of these.
- **Technical (Website/Vol database/GSuite):** Carol:
 - Website/Database
 - Outstanding tasks: RFQ needs to be written
 - Google Drive restructure: Carol (Hank and German)
 - Looking into Audit add-on. Potentially a purchase one time fee of \$300.
 - GSuite - Carol
 - Outstanding tasks: Contact Google to get pricing information
 - Found an Add-on that will allow us to do a full audit on the contents of GDrive. Trying to get in touch with the developer for more information before purchase.
 - Open the floor for feedback on email from the CC in case any tweaking needs to be done. Carol - I will take these offline to gather more information and troubleshoot.
 - Sometimes unable to send an email to the CC group when using Outlook and Yahoo (Leslie, Allen)
 - Issues with switching between multiple Google accounts (Leslie, Allen)
 - Add Teresa (need email) to groups; remove Stephen Berry from groups - **DONE**

- Podio
 - Outstanding tasks: Move anything we might want to keep then delete them from Podio
- **GIS Service Pledge (GSP):** Leslie:
 - No new applications since last month.
 - Should Troy be the owner of Survey123 now?
 - [Link to SOP documentation](#)
 - [Public dashboard](#) of approved recipients
 - [Admin dashboard](#) for easier CC review (requires AGO login).
 - Troy has updated the map with the latest info. Map embedded on web page.
<https://giscorps.maps.arcgis.com/home/webmap/viewer.html?webmap=9f461796d3e9479ab781ac5dee2498de>
 - German: Sent email to all applicants who joined before May and asked if anyone could provide an update. Leslie is watching the GSP email account for responses and questions.
 - How should we post the work done by GSP volunteers? Do a post like other missions but add GSP checkbox. Add field to AGO gdb where we can add a link to the post so it will appear in the GSP webmap popup. Leslie will test process by doing her post.
 - Troy, Leslie, Wincy, and German will meet up offline to do technology transfer.
- Report from [Mission Coordinators](#):
 - **OSM:** Emmor/Leslie: Emmor continues his work on Tanzania project. He also assisted with a mapathon at GIS-Pro.
 - **AGO:** German: *Need to purge old users. Wait until PT assistant comes on board.*
 - **DHN:** Shoreh/Leslie: some email activities related to Florence and Indonesia EQ.
- **Publication:** For November edition: Hurricane Florence (NAPSG, Humanity Road) & Michael (NAPSG) projects, Kid Works, Train Campaign, GISPro Auction

Deployment news (launched, ongoing, new): [Volunteer/Project List](#) - from most recent to the oldest project

1. **One Shared Story (potential new - 250?):** Wincy: reached out to Robin on Oct 5. She is in touch with Justin Sarafin (Preservation Virginia) and would like to first discuss with him on the details, and then write something up for us to review before the conference call with us.
2. **NAPSG/Hurricane Michael (249):** German - need to send certs and do web post, stopped active effort on Saturday, October 13.
3. **NAPSG/PNNL Flood Model (248):** German - need to send certs and do web post, otherwise complete
4. **Conservation Lands Foundation w/Puente (247):** Troy: Sent four candidates to CLF. Emailed three volunteers, one interviewed (Chris Packer), haven't heard from one (Hannah Hutchins), the other responded yes to interview this weekend but hasn't replied to specific time request yet (sent 3 days ago).
5. **FEMA Hurricane Journal - Lifeline (246):** Shoreh: Katie Pickett provide this update. The work has been completed for Hurricane Florence's Story Map. Upon multiple emails and meetings with FEMA Crowdsourcing, the content was tailored to their wants. Upon request, the project was not associated with FEMA or FEMA logos, rather branding it a GISCorps product. Two options were created in case the requesting agency would prefer a different style format. It is uncertain at this time where the Story Map will reside and

whether FEMA Crowdsourcing was given permission to house the product on the Disaster Geoplatform. Work has ceased as the requesting agency project was completed prior to Hurricane Michael. [Link](#)

6. **Capital Area Food Bank (245):** Wincy: Checked in with both Sarah (volunteer) and Dan (CA Food Bank) on Oct 10. CA Food Bank has lost an employee and has decided to rebuild their data since we connected them with Sarah; therefore, they didn't pass on any work/tasks to Sarah until Oct 9. Sarah is trying to get GSP and received an error when trying to submit the request. Wincy asked for a screenshot of the error so she can pass it onto CC to troubleshoot.
7. **Humanity Road - Florence (244):** German: need to do web post, otherwise complete
8. **NAPSG - Florence (243):** German: need to do web post, otherwise complete
9. **Food Aid (242):** Shoreh: Jill Stanford has been selected and is now in contact with the PA.
10. **HOT India Flood (241), HOT Japan Flooding (238), HOT Ebola Outbreak (230), HOT Sri Lanka Flooding (231), HOT Osaka Earthquake (232):** German: Still active tasks available for all of these.
11. **Train Campaign (229): Shoreh/Leslie:** Sent GISP letter and cert to one of the volunteers who decided to end her participation a couple of weeks ago. She volunteered 120 hours on the project. The PA just emailed and said that the [story map](#) has been amazingly successful and they are ready to close the first phase, they would like to come back to us in early 2019. Asked them for a report and sent them links to feedback form.
12. **KidWorks (227):** Dave: need their report for the newsletter, sent them an email.
13. **Animal Safe Migration (221):** Shoreh: The PA was going to contact Esri. We have not heard back from him. Will close if do not hear until next month.
14. **Tanzania Development Trust (218):** Leslie/Shoreh/Emmor/German: Emmor said that he continues to work 5-7 hours per week on this project. The quality of the work done by novice volunteers is quite low, and consumes most of his time. He said that it would be great if we could get some GISCorps volunteers to do road clean up work so that the aid workers in Tanzania end up with a suitable transportation network.

Other business

- Core Committee members training: Wincy & Troy
 - Remaining items: Website mgmt, GSP methodology
- [Part time employee job description.](#)
 - Interviewed three candidates
 - Discuss logistics/protocol: timesheet, weekly report, payment method/interval, etc.
 - 1099
 - Timesheet should be approved by CC and sent URISA (Wendy)
 - Paid twice a month
 - Voting spreadsheet [in GCCC Admin]
 - Interview question/answers [in GCCC Admin]
 - Voting deadline is Sunday and decision will be made by majority vote.
- GISPro (Oct 8-12):
 - Allen and Dianne: presented 2018/2019 activities at the conference.
 - Silent Auction: ~\$3,600 was raised
 - Strategic Plan - By January all committees are to submit a plan for short and long term goals similar to the plan submitted by the Professional Education Committee.
- NAPSG Conference (Dec 3-4)

- German going. Request monetary coverage of rental car. All other covered.
 - Motion: Shoreh
 - Second: Allen
- Election:
 - Chair: Carol
 - Co-chair: Leslie
 - Motion: Shoreh
 - Second: Dianne
- CC member changes: David will be stepping down and would like us to keep him in the loop for any Red Cross related projects; asked Chris Zumwalt if he would like to join.

Next call: Thursday November 15, 2018 at noon EDT