

**Thursday September 20, 2018 at noon EDT**  
**Call information: 1-800-944-8766 Code: 66836**

## **AGENDA**

Present: Shoreh, Troy, Dianne, German, David, Leslie, Wincy, Carol  
Regret: Allen, Wendy, Stephen

- Chair: German
- Co-chair: Carol

Approval of [Aug Minutes](#)

- Motion: Dianne
- Second: David

## **Monthly Financial Report**

End of July 2018 Financial Report:

- Total expenses in July 2018: \$1,506.36 (?). YTD: \$6,264.64 since 2003: \$120,228.09.
- Total [contributions](#) in July 2018: \$0.00. YTD: \$75,700.00 since 2003: \$220,905.92.
- Total balance as of end of July 2018: \$100,677.83
- **Puerto Rico project/FEMA:** Total funds raised (as of 9/19) at: \$1,505. What happens if don't reach goal?

## **Committee Updates**

- **Marketing activities:** Allen
- **Technical (Website/Vol database/GSuite):** Carol:
  - Website/Database
    - Created spreadsheet to review current database fields and collaborate on what is needed/not needed for the redesign. (Carol - you can access the redesign spreadsheet [here](#).)
    - RFQ needs to be written (Carol - in progress but am learning as I go and have time constraints in the next several weeks)
    - Discuss with Derek about interim solution for volunteers to access their records (Carol - email was sent but have not heard back from Derek. I think it's safe to say that we will not have this functionality until the new database has been setup.) Access Your Records page has been removed.
  - Google Drive restructure: Carol (Hank and German)
    - On hold while working on RFQ and working out kinks from transition to giscorps.org emails
  - Using GISCorps gmail - Carol
    - [giscorps-cc@googlegroups.com](mailto:giscorps-cc@googlegroups.com) has been set to view only as an archive. This may change if there is a solution discovered that would bring all discussions into giscorps.org.
    - Now using groups that have been set up in giscorps.org account. The new group email address that replaces giscorps-cc is [corecommittee@giscorps.org](mailto:corecommittee@giscorps.org). The

group uses new email address. If you aren't getting emails, please log into your giscorps.org email.

- Email was sent to everyone with information and tips concerning the new email addresses. If you are struggling with the new email, please let Carol know so this can be resolved. Your feedback will likely help others and make improvements for everyone.
- There may be issues with accessing GDrive because of this transition. Please let Carol know if this happens to you so she can use this information to help with the GDrive migration.
- The recurring CC monthly meeting event has been moved from Podio to our GSuite account and set up with the new corecommittee group. If you did not receive a meeting request, please log into your giscorps.org emails.
- We may want to consider upgrading to a business account. We have a legacy account that has features no longer available in the current free account or in the non-profit version. (Carol - With approval from the CC, I can contact Google to get pricing information. There are features I know would make our transition easier, particularly when dealing with shared accounts like info and recruit.)
- Discuss the visibility of our meeting notes (and the links within them) through GDrive.
- Podio: Shoreh: stopped using it
  - Carol - Most of the things in there were things I created to support CC members using Podio (help desk area) and for the original website facelift effort. I can donate my help desk documentation to URISA in case the other Podio users find it helpful. Not sure we need anything from the website since that has been completed. I can delete those resources from Podio.
- **GIS Service Pledge (GSP):** Leslie:
  - One application on 9/1 that has not been approved yet.
  - Should Troy be the owner of Survey123 now?
  - [Link to SOP documentation](#)
  - [Public dashboard](#) of approved recipients
  - [Admin dashboard](#) for easier CC review (requires AGO login).
  - Troy has updated the map with the latest info. Map embedded on web page. <https://giscorps.maps.arcgis.com/home/webmap/viewer.html?webmap=9f461796d3e9479ab781ac5dee2498de>
  - *German: Need to start thinking about reconnecting with vols who applied early. Reminder emails. German will do this month.*
  - Troy, Leslie, Wincy, and German will meet up offline to do technology transfer.
- Report from [Mission Coordinators](#):
  - **OSM:** Emmor/Leslie: Emmor still very active for Tanzania. Need to close out a few of the active projects that are now complete. Trained Troy in method to send certs.
  - **AGO:** German: no activity. Need a new lead, SOP. *Need to purge old users. Plenty of credits. Needs more discussion. Dave will take a look.*
  - **DHN:** Shoreh/Leslie: not much happening.
- **Publication:** For November edition: Florence projects, Kid Works

**Deployment news (launched, ongoing, new):** [Volunteer/Project List](#)

1. **FEMA Hurricane Journal - Lifeline (246):** Shoreh: selected a volunteer and put in contact with FEMA.
2. **Capital Area Food Bank (245):** Shoreh: Troy, Wincy, Allen and Shoreh attended the call with the PA. A JD was created after the meeting and was then sent out last week (due this coming Friday). Wincy has taken a lead on this project.
3. **Humanity Road - Florence (244):** German: 2 vols selected. Project complete. Feedback sent.
4. **NAPSG - Florence/Olivia (243):** German: ~40 vols contributed 900 photos. Feedback form sent. Likely have some follow-up projects.
  - Story map redesign (potential) project NAPSG/FEMA/GISCorps because ESRI is depreciating the current story map app.
5. **Food Aid (242):** Shoreh: Sent 2 resumes to the PA.
6. **HOT India Flood (241):** German: need to send closeout email.
7. **CDC Mapathon - MidEast Mapathon (240):** Leslie: **COMPLETE**
8. **HOA Mapathon (239):** Leslie/German: certs sent. **COMPLETE**
9. **HOT Japan Flooding (238), HOT Ebola Outbreak (230), HOT Sri Lanka Flooding (231), HOT Osaka Earthquake (232):** German: Will follow up with the volunteers and make sure these can be marked as completed. (Bundle together for the November newsletter.)
10. **South Carolina HOTOSM Training/Mapathon (236):** German: Mapathon Sept 19-meeting cancelled due to Florence - **CANCELLED**
11. **WHO-Settlements (233):** - **COMPLETE** Shoreh/Leslie
12. **Train Campaign (229): Shoreh/Leslie:** they are closing the first phase. The PA likes to continue working with the volunteer.
13. **KidWorks (227):** Dave: Evaluation forms sent out to volunteers and to KidWorks. Awaiting response. Request report from PA. Please ask them to send their report by the end of October.
14. **Animal Safe Migration (221):** Shoreh: The PA was going to contact Esri. We have not heard back from him.
15. **Tanzania Development Trust (218):** Leslie/Shoreh/Emmor/German: Emmor still very active in their Slack. [Worldwide mapathon](#) we should share info Sept 28. German will include on HOT email this weekend.
16. **Conservation Lands Foundation (w/Puente)- 247:** Shoreh/German: they just submitted a JD, under review at this point. Troy will take lead with shadowing by Shoreh/German.

#### Other business

- Core Committee members training: Wincy & Troy
  - Anything remaining? Website mgmt, GSP methodology
- [Part time employee job description](#).
  - Review resumes by Sunday, Sept 23rd.
  - No limit on how many you star for in the big pool of applicants. We'll move the starred applicants into a new folder after Sunday
  - Need to shortlist the "stars" so that we interview no more than 5 applicants
- URISA Strategic Plan/Committee Coordinating meeting: Dianne - meeting held Sept 4. Reported on our 'strategic plan'. Kim would like to see this fleshed out more, but is a good start. Committees will be meeting at GISPro
- Board Report - due Oct 1
- German gave very brief 'presentation' to the Vanguard URISA group on Tuesday

- GISPro (Oct 8-12): Who is presenting GISCorps at the Breakfast? Allen and Dianne
- Imakando Crispin Sinyama who was with WWF Zambia is now with USAID and is interested in doing another story map for the Combating Wildlife Crime Program. Still developing now but will be a future project.

**Next call:** Thursday October 18, 2018 at noon EDT