Thursday February 22, 2018 at noon EDT
Call information: 1-800-944-8766 Code: 66836

AGENDA
Present: Carol, Dave, German, Shoreh
Regret: Leslie, Steve, Allen, Dianne
Approval of January Minutes
- Motion: German
- Second: Dave

Monthly Financial Report

End of December 2017 Financial Report:
- Total expenses in December 2017: $35.64. YTD: $6,982.73 since 2003: $113,963.45.
- Total contributions in December 2017: $300.00. YTD: $13,115.00 since 2003: $145,205.92.
- Total balance as of end of December 2017: $31,242.47.

3-Year budget: Shoreh will prepare it for next month.

Committee Updates
- Website: Carol: Carol will be the POC for all web related matters. Shoreh will send an email to Derek and Mary in that regard.
  - Outstanding issues:
    - The "Contact your account" page is still not working. Recover your password not working either, going to 404 page. Derek is working on that page.
    - Potential security issue:
      - Email re: Personal privacy and safety issue. Carol will follow up with Derek.
    - How can we protect the forms from being hacked (CAPTCHA?). Mary has implemented that for admin sign in. The honey pot should be in all 3 forms plus the contact form.
    - Do we need training from Mary? How should we thank her?
      - Ask her to pick something up from Cafe Press.
      - Send her a feedback form. Shoreh will send her an email.
      - Need training on plug-ins (which are installed, and how/how often do they need to be updated)
    - Wendy to send a Panera thank you card to Derek ($50).
- GIS Service Pledge (GSP): Leslie: Link to documentation/meeting notes
  - Approved and sent 3 new GSPs on Feb 3. There are 3 new applications we need to review.
  - Troy has made a webmap with the approved GSPs. The data/script has to be updated every 15 days due to issues with tokens. He is working with Esri and has requested Esri update some things so the photos to not disappear from the popup after 15 days. Troy said he will add this task to his calendar and keep things updated every 15 days. https://giscorps.maps.arcgis.com/home/webmap/viewer.html?webmap=9f461796d3e9479ab781ac5dee2498de: let's embedd the map on GSP page.
  - We may want to have a hard deadline to approve pledges so the data is updated every 15 days.
  - Is there a link to a document where we can always see the number of people who have obtained a license? Should we use the map instead?
  - GW: I will see if I can figure out a better way to track these so it's not so cumbersome.

- Report from [Mission Coordinators](#):
  - OSM: Emmor/Leslie:
    - Emmor and German conducting a Mapathon with Oregon State on Tuesday 2/27
    - Leslie meeting with Colorado College professors 2/21 and will be presenting remotely next week to another class.
  - AGO: German/Jeff: no activity. Need a new lead.
  - DHN: Leslie: no activity
- Publication: For February edition, WWF-Zambia, Hurricane Maria Advance validation/ Iraq/Iran (roll in with subcommittee update and training), Costa Rica Video, Good Seed. Mention new subcommittee (GSP) plus the outcome of GSP effort thus far. (Get number from Leslie.)
  - Have your posts ready by mid-February to be linked into the Newsletter with summaries.
  - Posts should be reviewed by CC before being posted.
  - Still having issues with the WWF map. Some items are not displaying in the map but they are working on it and are hopeful to get it working by the time the newsletter is released. (Please let Leslie know the date so I can either remove the map link or verify it is working.)
  - To send the document to Wendy this weekend. Wendy will try to send it out on Monday or Tuesday.

Deployment news (launched, ongoing, new): [Volunteer/Project List](#) .
1. DRC2 (223) Mapathon on March 8-9. German will recruit validators for that project
2. **Three new requests:** KidsWorks (Mike and Katja will get back with us with date), Digital Freedom (call will be on Saturday at 2 pm: Dianne, Dave, German, And Shoreh I will be on the call), WWF-DSPA: Guillaume emailed back and can meet on Saturday 3/3 in the morning.
3. **Cyclone - Gita (222):** sent an email to all the vols to assist with NAPSG's project. They then asked for a second email to be sent which went out on Monday. 11 volunteers participated. Shoreh will send feedback email.
4. **Animal Safe Migration (221):** Beth Carpenter is recruited for the project and is in contact with the PA. Beth has applied for software. We need to approve her ASAP.
5. **WHO-Mogadishu (1) (219):** Leslie/Shoreh: need to send feedback form to Adam and Guy for their volunteer work. Are they still doing volunteer work? **no webpost due to security**
6. **WHO-Mogadishu (2) (220):** German/Leslie: Feedback/certificates/hours complete, **COMPLETE - no webpost due to security.**
7. **Tanzania Development Trust (218)**: Leslie: Emmor said that he is getting several requests each day to review edits that new contributors make. Generally it takes 1/2 to 1 hour to respond to requests via Slack.
8. **Costa Rica AGO training Video (216)**: Shoreh: project is completed. Report will be in the newsletter. Cert and letter has been sent, hours are recorded. **COMPLETE**
9. **Hurricane Harvey - CDC (206):** Shoreh: asked again for feedback and report.
10. **Puente - Escalante (214)**: Shoreh/German: this project is completed but they are very interested in keeping Wincy on board for the next engagement. Will close this project; already sent feedback forms to PA and volunteer.
11. **Seeds of Hope (203)**: Leslie/Shoreh: the PA said that the second volunteer and his own intern have dropped off. He is asking what should be done next. Unfortunately, this is a case where the PA doesn't have time or expertise to manage/direct the project.
12. **Good Seed (202):** Shoreh/German: the PA sent a brief report which will be added to the newsletter. German can update to website next week if not yet done. Sent Amin cert. **COMPLETE**

13. **Sustainable Innovations (195):** German: Asked BP for a status update. Seems as if they are struggling to implement projects on the ground. I have put a hard stop on the project and asked for feedback/hours. If the gain momentum in future, we will try to revive. - **(IN)COMPLETE**

Other business

- What is the best way to setup the initial call with the PA to increase CC's participation? Need an SOP for this task. We can also add all CC members to notification list so we all see incoming emails for new projects. Will discuss further next month. After that Carol will contact Derek about separating email notifications.
  - Can we have a shared Google calendar? Carol will look into that.
- Part time employee job description. Pending Esri's action. No further updates.
- Google Drive restructure: Just a reminder that this is important and needs attention sooner than later. (Carol can start planning for this as soon as the website is done.)
- URISA Strategic Plan/Committee Coordinating meeting: Dianne: sent the report.
- Wendy: silent auction at the Pro with proceeds going to GISCorps.

Next call: Thursday March 15, 2018 at noon EDT