Thursday January 25, 2018 at noon EDT
Call information: 1-800-944-8766 Code: 66836

AGENDA
Present: Shoreh, German, Leslie, Dave, Dianne, Stephen
Regret: Allen
Approval of December Minutes
- Motion:Carol
- Second: Leslie

**Monthly Financial Report**
End of November 2017 Financial Report:
- Total expenses in November 2017: $75.46. YTD: $6,947.09 since 2003: $113,927.81.
- Total contributions in November 2017: $1,080.00. YTD: $12,815.00 since 2003: $144,905.92.
- Total balance as of end of November 2017: $30,978.11.

Committee Updates
- Website: we went live on 1/13. All pages are migrated successfully as have forms, however, we are not receiving any notifications and are unable to access own record. Need to schedule training sessions with Mary and also finalize the documentation.
  - Outstanding issues:
    - Access to existing account information "Access your account"
      - Recover your password not working, going to 404 page
    - Ability to get WordPress emails sent to GISCorps.org accounts (Carol and German)
    - Potential security issue:
      - Email re: Personal privacy and safety issue
        - check if this email was really sent from GISCorps
        - explain why the email is not encrypted
        - take steps to protect my personal information
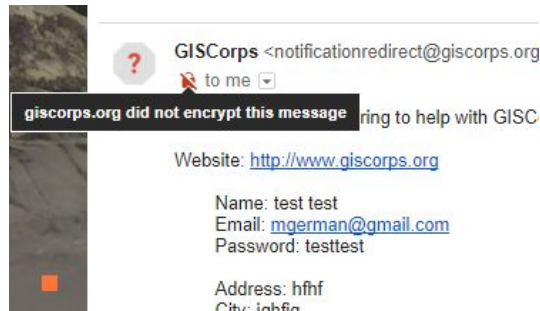
    - How can we protect the forms from being hacked (CAPTCHA?)
    - Contact Paula that we are taking action.
    - Check CC Group for Shoreh
    - Review documentation and add to it as necessary
    - Carol to contact Mary and Derek about the above issues and ask about training from Mary
- GIS Service Pledge (GSP): Leslie: Link to documentation/meeting notes
  - 11 candidates approved
  - Currently 1 candidate waiting for approval
  - Adam Pfister from Esri looking into issue with adding photo to AGO popup

- - Need to create web map of 'successful' candidates for website.
  - Report from [Mission Coordinators](#):
    - OSM: Emmor/Leslie:
      - Setup HOT practice task for GISCorps members need to send certs https://tasks.hotosm.org/project/3930
      - Sent OSM survey out to all members and received 282 responses; 4 do not want to be involved in OSM, 278 want to be involved.
      - Looked up OSM mapping stats and identified 7 advanced volunteers (including Emmor and Troy), invited them to the advanced_hotosm slack channel so they are available as a group for advanced OSM projects.
      - Need to set up training plan for 278 volunteers and start communicating with them.
      - Youth Mapper email
    - AGO: German/Jeff: No progress. Would Dave like to take this over and try to revive the [SOP](#) with Troy/Alexis? Potential to add Wincy?
    - DHN: Leslie: Nothing to report
  - Publication: For February edition, WWF-Zambia (draft post in WordPress, waiting on WWF approval), Hurricane Maria Advance validation/Iraq/Iran (roll in with subcommittee update and training), Costa Rica Video, Good Seed (waiting for report from Jonathon). Mention new subcommittee (GSP) plus the outcome of GSP effort thus far.
    - Have your posts ready by mid-February to be linked into the Newsletter with summaries.
    - Posts should be reviewed by CC before being posted.

Deployment news (launched, ongoing, new): [Volunteer/Project List](#)

1. **Animal Safe Migration (221):** will discuss the project on 1/24
   a. Job Description sent and recruitment will happen this weekend - need very experienced volunteer to guide them
   b. State of Washington
   c. No GIS experience and will be requesting his own AGO platform from ESRI
2. **WHO-Mogadishu (1) (219):** Leslie/Shoreh: Guy and Adam have been in touch with WHO performing volunteer work and had their part time contracts signed. They participated in the Mapathon and will work with Ravi on the post-processing.
3. **WHO-Mogadishu (2) (220):** German/Leslie: Mapathon occured over the weekend. We had over 130 participants with only minor technical issues.
   a. Feedback forms - WHO/CDC sending theirs, German will send to validators soon
   b. Certifications certs to CDC/WHO?
   c. Documentation -German writing SOP with Ravi et al
   d. Discussion for hiring a project manager for the next time
4. **Tanzania Development Trust (218)**: Leslie: 20 Students from Colorado College completed a HOT Task for the Tanzania Development Trust, 315 tiles, 70% validated https://tasks.hotosm.org/project/3971 Was not able to get an update on project from Emmor.
5. **Costa Rica AGO training Video (216)**: Shoreh: project is completed. The volunteer has sent the report and feedback. Certs and letter will be sent.
6. **Hurricane Harvey - CDC (206):** Shoreh: They are ready to close the project, emailed them again. Brian replied and said that he will send the feedback form and report. Have not heard back from Jeff.

7. **Puente - Escalante (214)**: Shoreh/German: Wincy and Chris replied. Chris once again spoke very highly of Wincy and said "Wincy has laid a foundation that has been recognized up the chain and created a template for future conservation surveys."
8. **Seeds of Hope (203)**: Leslie/Shoreh: the PA said that due to illness and death the work has been postponed. He hoped to jump start the project soon.
9. **Good Seed (202):** Shoreh/German: Project is completed. Asked for a report and the PA said that he will provide one.
10. **Sustainable Innovations (195):** German: Asked BP for a status update.

Other business

- Created a Project close-out checklist. Incorporated it into SOP and updated a few other links (new website references, new vol DB link, added Slack to onboarding doc).
- Part time employee job description. Pending Esri's action. No further updates.
- Refresher on the recruitment procedure (Carol/German): Table until new website is completed.
- Google Drive restructure: Just a reminder that this is important and needs attention sooner than later. (Carol can start planning for this as soon as the website is done.)
- URISA Strategic Plan/Committee Coordinating meeting: Dianne: Nothing new to report. Meeting every other month, so next meeting is in March.
- Schedule a time to onboard Dave. SOPM, Core Committee procedures
- German/Curtis travelling April 4-May 9.
- Carol relocating Feb-March.

GISPro Palm Springs October 9-12: Make sure our presentation during awards breakfast mentions GIS Service Pledge.

Next call: Thursday February 15 , 2018 at noon EDT