

Tuesday November 9th 2010 at 3:00 PM Eastern time
Call information: 1-800-944-8766 Code 28685

Attendees: Mark, Shoreh, Heather, Allen, Wendy, Cindy, Ray, Tom Conry
Regrets: Dianne

Minutes

1) Approval of Minutes

Moved to approve: Heather
Second: Allen

2) Monthly Financial Report

End of September 2010 Financial Report:

- Total expenses in September '10: \$390.32 YTD: \$10,749.46 since 2003: \$53,921.07.
- Total contributions in September '10: \$0, YTD: \$2,232.36; since 2003: \$70,417.12.
- Total balance as of end of September '10: \$16,496.05. (minus ESRI's \$25k)

3) Committee Updates

- **Website** – Shoreh suggested that the backend geo search task would be outsourced since efforts to find a volunteer has been unsatisfactory. She also reminded everyone that in 2009, DTS had submitted an estimate for \$3,000 to take care of that task. Shoreh will contact DTS to revisit the case and ask for detailed specs. It was suggested that the application should allow for publishing the database in KMZ format.
- **Finance** – status report (gifting vs. donation): Ray explained the gifting option and also asked if GC had a legal council. Wendy said that URISA has and in the past GC has used URISA's legal person. Ray said that the gifting document and the conflict of interest (COI) document (for CC members) should be reviewed by the legal council. Shoreh asked why there is a need for a COI. GC's policy document covers that. Wendy sent URISA's document to the group.
- **Disaster response (DR)** – Heather reported that she was heading to Okalahoma to give a GC presentation at their GIS Day event. She also said that she would be meeting with the OK Red Cross and various people from the University. She thinks that OK could be a pilot state (in addition to Missouri). There was a question regarding GC members going to national conferences to give presentations and/or network with other organizations. In particular, NSGIC's spring conference was mentioned.
- **Publication** – November's newsletter was sent out on Monday.

Deployment news (projects in progress and new projects)

Shoreh said that an update on almost every project was just plugged into the website and the newsletter that was sent to everyone the day before the meeting and so, she didn't repeat any of that information; she did include additional information to a few of them as did Mark (see below). The newsletter is at: http://www.qiscorps.org/documents/news_nov10.pdf.

- Brisbane mission with the Red Cross
- Chiapas project with Maternova
- Mozambique Tourism Ministry
- N. Korea: Project with iMMAP/WFP
- Albania: Project with FLOSSK (completed)
- New Orleans: The Neighborhood Housing Services of New Orleans (NHS) via UNOPLUS
- Nigeria: Geographical Resources for Development Centre (GRDC) Metadata project (Mark)
- Another mission from GRDC in Nigeria (Mark); Mark mentioned that Allison who has been working on the Nigeria Metadata project may be ready to opt out and they may need a new volunteer. He thought that Allison would be willing to transfer her knowledge to the new volunteer. He will check on that.
- GSDI proposals (Mark)
- Mission in Malawi – Shoreh is recruiting for this project
- Mission in Panama in January-February (Azuelo)

Other business

- **Cindy Braddock:** The CC welcomed Cindy to the Board.
- **Suggestion to consider an admin fee (paid by partner agencies)** – Tom Conry suggested that we ask for an admin fee from Partner Agencies that can afford it; not in a formal way but rather verbally and only if and when appropriate. Mark said that he didn't think we should ask for the fee upfront. He said we could send them a letter "after" the project is completed and ask if they have the ability to give a gift. In that letter we should also say what the money would be spent on. Mark will work with Tom on drafting the letter and then will share it with the CC.

Next meeting: December 14th, 2010