

**Tuesday May 12, 2009 at 3:00 PM Eastern time**  
**Call information: 1-800-944-8766 Code 28685**

**Attendees: Mark, Shoreh, Allen, Cindy, Wendy**  
**Regrets: Ingrid, Dianne**

## **Minutes**

### **1) Approval of Minutes**

Moved to approve: Mark  
Second: Allen

### **2) Monthly Financial Report**

- End of April report was not sent by May 12<sup>th</sup>.

### **3) Committee Updates**

#### **• Website**

- Remaining issues: still had a problem with sending group email; it timed out after +/- 1,200 emails were sent. Derek provided the list of those who didn't get the email and the email was sent to them. He will look further into the problem.
- New enhancements: Shoreh and Allen met and discussed the new interface, will meet again to finalize the details; will post request for a volunteer to develop our IMS (on volunteering at home page).
- Mark had suggested that we add URISA's logo to the home page. Shoreh had asked Derek to look into adding it to the table of contents; she'll send another email shortly.

- **Financial:** Mark had a meeting with Heather and Ray at the end of April. Two templates, one generic and one for the travel expense are created. Mark will add budget related info to both documents and will then send it to CC for their review. He will have a conference call with Ray to finalize who should receive the final proposals.

- **K-12:** Shoreh contacted Esther and Joseph to find out what we can do to inform the K-12 of our existence and the capabilities of our volunteers. They send several great suggestions including contact names and websites and also suggested that GISCorps would be featured in a video on their website. Shoreh will work with Leeanne and Ingrid on these activities.

- **Publication:** May Newsletter went out and the next one will be the August issue which we'll send prior to URISA conference.

- **Disaster Response (DRS):** Shoreh and Heather Milton will join a conference call with the members of the HumaniNet and our three deployed volunteers to discuss their findings after the emergency exercise in Multnomah County in Oregon and also DRS' interest in learning from them.

### **Deployment news (active and incoming missions)**

- **Zambia** – South Luangwa Conservation Society: project is in motion; volunteer is Lisa Matthies from New York.

- **Mozambique** – Ministry of Tourism: project is in motion; volunteer is Stephanie Lassieur from Netherlands.
- **HumaniNet** – Multnomah County Disaster preparedness exercise: three volunteers are deployed to this mission; they are Mike Price, Mary Meade, and Paul Trudt.
- **Panama** via Fuquay-Varina Rotary Club: two volunteers Jill Hume and Steve Tsuida from Calgary are recruited for this project. Project is in motion.
- **GSDI Projects**: Mark has heard back from the Rwanda project contact and she has asked that their project will be put on hold. He also said that one of our volunteers has started working with the UNEP PA and that he may come back and ask for more volunteers. Mark will contact them to let them know how many volunteers we have in Africa and that we are ready to recruit for their remote projects. He also said that he is traveling to India and Nepal in October and will visit one of GSDI project contacts to find out how we can assist them.
- **K12 – Chattanooga, TN**: the volunteer and the PA are in contact with each other now.

### Other business

- **ESRI UC**: will create two slide shows for two presentations. All graphics and info has been sent to them for the booth. This year our booth will be in the Ballroom next to the Map Gallery. Wendy will send us brochures and we'll set them up on Monday morning.
- **URISA Conference**: we will have one presentation and Joe Forrest will talk about his mission at that session; the rest of the CC will give a summary of last year's projects.
- **Presentation at Ontario GIS conference – May 5<sup>th</sup>**: Shoreh went to Toronto for 24 hours; made a few great contacts and will follow up on those contacts.
- **Board Report**: The Board report is due on June 8<sup>th</sup>; Shoreh will send a draft to CC by June 1<sup>st</sup>.

Move to adjourn by Shoreh, Mark seconded.

**Next meeting: June 9, 2009**