

March 16, 2004, 3:00 PM GIS-Corps Core Committee Fifth Conference Call

Participants: Shoreh Elhami, Sanjiv Gandhi, Juna Papajorgji, Barb Hirsch, and Wendy Francis

#### Agenda Item 1 - Strategic Plan

Wendy stated that since Kathrine's pc was hit by a virus, she lost all of her word documents and therefore, the Board's comments about the SP were not retrievable. However, Wendy asked the Board members if they recalled the details. Dianne Haley said that the Board felt that the name definitely had to be changed. Board members had also said that they would email Shoreh if they have any questions/comments.

Shoreh stated that she has not received any comments from any Board members in this regard and therefore, since it doesn't seem like there are any major concerns about the SP, if it would be OK to plug it into the twiki and then to the web site. All members agreed that that was a good idea. Shoreh will plug in the SP into twiki and at that point, the rest of the members will have the opportunity to review the document once again. Juna will then place the SP on the web site.

Wendy also mentioned that the Board was very pleased with the progress that the GC has made so far.

#### Agenda Item 2 - Operation Plan Model

Shoreh and Juna presented the four models that they had researched, pointing out several similarities between GC's model 1 and the 4 researched models. A matrix that compared GC's model with the researched models was described and will be emailed to the members.

Additionally, it was decided that Shoreh would revise the draft OP document and will email the new file (including model 1 only) to everyone for a final review. Barb will then send the document to the attorneys for their review. Everyone felt that the attorney's feedback on this document was necessary. Barb stated that the cost of their review could be between \$300 to \$500.

#### Agenda Item 3 - Adoption of new name & Costs Associated with registering it

The name GIS-Corps was unanimously adopted. Shoreh asked Barb to provide a summary on costs associated with trade marking the new name. Barb reported that the cost of researching the need for a unique name, legal/filing fee, and search fees, would come to approximately \$2,000. Shoreh stated that GC does not have enough money to pay for this expense (our current approximate balance is \$400). Even though, everyone is fully aware that URISA has a limited budget, Shoreh questioned if URISA could defray these types of costs until such time that GC could generate some money (via donations & grants) and pay them back.

It was agreed that Shoreh would send an email to the Board and would ask them about this matter. She will also ask if GC could approach the chapters for donations. Juna asked about the best approach to get Alachua County's \$500 since it's very difficult to get government entities to give any money under the title of "donation". Barb said that the same verbiage that was used for the other Alachua County office could be used for this one and that they wouldn't have any problems with that. Sanjiv also proposed to ask Florida chapters for donations at their upcoming meeting (April 7th). All agreed that was a good idea. Finally, Shoreh said that she would try to revise the existing logo (based on the new name).

#### Agenda Item 4 - Web Report

Juna stated that she and her two interns are ready to move forward with the web, but for now we need to iron out the Strategic Plan, Operation Plan and Name issues. Barb asked who is absorbing the cost of the web site work and Juna answered that she has officially had the Board of Commissioners of Alachua County commit to those expenses as part of their endorsement of GIS-Corps. Therefore, Juna stated that she is paying her interns and she is using part of her time from Alachua County's budget.

Juna also reported on the progress made with the new volunteer form, which feeds directly to My SQL database. Barb was also brought up a concern with the longevity of the web site and Juna answered that the site has been designed to rely entirely on free software products, to ensure long-term sustainability.

#### Agenda Item 5 - Presentations

Shoreh reported on Martha's trip to Peru (based on Martha's email), the first unofficial GIS-Corps mission, sponsored by the World Bank. She also reported that based on Martha's input there are good chances for the Bolivia project of ICMA. Martha will send further updates on ICMA. Wendy asked for an article update on the GIS-Corps for the next URISA news. Shoreh will prepare a couple of paragraphs and will email it to Wendy.

Juna proposed to give a presentation on GIS-Corps to the coming Florida Mapping Conference in April. Sanjiv suggested bringing up the issue of GIS-Corps sponsorship from FLURISA at their board retreat in April. Everyone agreed that they were both great ideas.

The call ended at 4:00 PM.

-- By Juna and Shoreh - March 17, 2004