

Tuesday June 10, 2008 at 3:00 PM Eastern time
Call information: 1-800-944-8766 Code 28685

Attendees: Shoreh, Wendy, Ingrid, Dianne
Regrets: Mark, Kevin

AGENDA

1) Approval of Minutes

Motion to approve – Dianne

Second - Ingrid

2) Monthly Financial Report

End of May 2008 Financial Report:

- Total expenses in May '08: \$357.31, YTD: \$8,195.33 since 2003: \$27,298.46.
- Total contributions in May '08: \$453.00, YTD: \$498.00; since 2003: \$65,744.76.
- Total balance as of end of May '08: \$38,446.30

DTS has sent an invoice for the remainder of the contract –\$6,975. Shoreh will contact Allen to discuss splitting the payment amount.

3) Committee Updates

- Website – Launch date: DTS said that they are planning on mid June launch, but Shoreh doubts it will be exactly that time. There are a few items such as the presorted list in the back side of the database that will be done after launch date. Shoreh will contact DTS and verify launch date.

4) Deployment news

- **KPU/Afghanistan** (Carl Kinkade) – July 3 -17. For a two-week training, they pay a stipend of \$3,500. However, Carl has decided to donate that amount to GISCorps minus the taxes.
- **iMMAP** (Shawn Messick leaving iMMAP; need to re-establish contact) – Joe Donahue will contact us with a new contact for the Iraq and North Korea projects. Shoreh to follow up to ensure we have a contact for these missions.
- **Cyclone** related lessons and issues – second phase completed. 55000 points collected. Waiting to hear from Enar if we are going to go to third phase. Current project manager will not be available as PM for Phase 3. Current PM has suggested a new PM and some of the current mission participants would like to continue. Most mission participants have sent us feedback – some good points on pros/cons. 1100 hours of volunteer time in phase 1 and 2.
 - Lessons learned:

- Info from volunteers on where they are located, time zone, internet connection
- We needed their volunteers mailing address so we can send certificates of appreciation. URISA staff could assist with this effort. Shoreh will forward this information to Wendy.
- Create partnership with Google and image producing companies for future missions; availability of high resolution imagery – post and pre disaster – and when we can get it. USGS has also volunteered information.
- Data distribution Policy (inclusion in “New Project” form) – who can we distribute to if we have collected information for some other agency?
- White paper on lessons learned (already talking to both Project Managers about drafting one) – article in newsletter on what went wrong/right and what we learned.
- Advantages of co-managing large projects and adding guidelines about it to SOPM; splitting the tasks to our strengths enabled the entire project to move more smoothly.
- How should we thank Cyclone mission’s volunteers? All volunteers present at the URISA conference could be recognized at awards breakfast with a certificate. Wendy indicates we could comp 2 or 3 registrations at the annual conference for volunteers to attend. For Tom, Karl and Win we could offer them something from the GISCorps store. Wendy offers a complimentary URISA membership.

5) New projects

6) Other business

- Policy for working with religious organizations (Agha Khan approached me in SB and Partners Relief and Development before I left). What do we want to do? Should our Policy document be revised because of it?
 - The statement in the policy states ‘GISCorps committee members and volunteers shall not use a volunteer assignment to promote or engage in any religious, sectarian, or commercial activities.’
 - Do we need to revise this statement as part of our policy review?
 - Can’t ignore requests from religious organizations – that is discriminatory in itself.
 - If we receive a request, need to do our due diligence in examining the organization and the project request.
 - Shoreh will forward info she has to the rest of the committee.
- Jim Gray event follow up (Gary Darling, James Frew)
 - Shoreh spoke with Gary Darling. Ingrid also talked to him. They have chosen to donate to other organizations.
- Brochure for ESRI UC (set a publish date)
 - Wendy to send content to entire CC

- We will look at changing pictures
- Board report – OK to go as is.

7) Next call: July 8