

Minutes of GISCorps Monthly Conference Call – Tuesday January 9th, 2007, at 3:00 PM EST

Present: Shoreh Elhami, Mark Salling, Juna Papajorgji, Dianne Haley.

1. **Financial Report:** End of December figures were not available at the time of the call. However, Ann Bishopp sent us the monthly report a few days later. The monthly financial report reflected the following:
 - Total expenses in December '06: \$139.37, in 2006: \$6,799.75, and since 2003: \$15,647.17
 - Total contributions in December '06: \$60.00, in 2006: \$10,540.25, and since 2003: \$55,149.76
 - Total balance as of end of December 2006: \$39,466.29

2. **Subcommittee Reports**
 - **Website:** Juna is working with URISA's web consultants to move the website to their server. After the move is complete, Paresh Patel the lead person for the subcommittee will start evaluating the enhancements.
 - **Financial Resources:** Mark, Ray, Shoreh and Juna had a conference call in December where they discussed various options for raising funds by seeking donations and grants. They decided to draft a white paper and a cover letter which was still in the works at the time of the call. The draft of the white paper and cover letter will be sent to the entire CC and then to the Board for comments.
 - **Volunteer Development:** Still waiting on the website to test recruitment procedures. The K-12 group will meet on January 10th, Shoreh will forward their report to the CC.
 - **Partnerships:** Juna has followed up with OSGeo folks and they have sent a one page proposal/info sheet to describe the nature of their organization and the grant that they are applying from FGDC. If they succeed in getting the grant, they would deploy up to GC volunteers to mainly test their open source software which will be available to everyone all over the world and free of charge. The application's deadline is January 26th.
 - **Publications/Public Relations:** Dianne reported her subcommittee's activities as:
 - Connected with the newsletter working group/volunteers to start the wheels turning for the March edition of the newsletter
 - Connected with the forms working group/volunteers to start working on this activity. She's sent them a version of the current documents, asked them to review the documents and give some consideration on how we could standardize the documents, and automate populating the forms. Everything is at initial stages, she hopes to have more to report next month. She also said that she and her group may need some assistance with the GISCorps database and how they can automatically populate forms from the database. She asked who she should contact in this regard.
 - She hasn't heard from Kevin about speaking in Utah in April yet.

- No updates on Martha's activities on the Volunteer Handbook and workshop yet. Martha has been absent from all CC calls and CC emails since the annual conference.

3. Deployment related news:

- **UNHCR:** mark said that he will check to see if Lori has completed the metadata portion of her project and will also remind her and UNHCR to fill out the evaluation forms.
- **AIMS:** Due to harsh weather conditions in Afghanistan, AIMS suggested that Chen would go after March and Chen has committed to go between March 31st and end of April for one month. AIMS has tentatively asked for one more volunteer for spatially enabling one of their critical databases. More information will be forwarded to CC as they send them to us.
- **FEMA:** Ron Langhelm called Shoreh and said that he is no longer with FEMA. However, since he is still a reservist, he will be able to still push for the pilot project and he will also send us a new contact person at FEMA.

4. Other

Administrative Support: Juna and Shoreh will talk to Wendy at the Board meeting on January 13th and will report back to the CC.

The call ended at 4:00 PM.

Next call: Tuesday February 13th at 3:00 PM EST