

GISCorps Conference Call - August 25, 2005, 3:00 PM

Present: Ed Wells, Martha Lombard, Wendy Francis, Shoreh Elhami, Chris Dionne, Juna Papajorgji

1. Volunteers' credits for GISP purposes (Scott)

Scott Grams of GISCI joined us to discuss the criteria for assigning GISP credits for GISCorps related services. Initially, we had divided the type of services to non-mission and mission related services. For non-mission related services, everyone agreed that other committees' point system would work fine for GC. This would mean:

CC Chair = 3 credits

CC Members = 2 credits

CC Sub-committee Members: 2 credits

As for mission related services. There was a discussion that perhaps in addition to GISCorps specific mission related services, we should bring up the general issue of "Volunteer Services to Community" to GISCI's attention. Also, Martha suggested that we should treat remote missions differently from onsite missions and that remote missions in a way are very similar to any other community based GIS volunteer service. Based on these discussions and recommendations of the CC members, **Martha will draft a letter to GISCI and seek their input.**

2. GC legal matters (update on the status of registering the trademark - Chris)

Chris said that the process takes about 6 months and that she hasn't heard back from the lawyers yet.

3. Report on ESRI UC activities (presentation, Map gallery, disaster management exhibit, dinner - Shoreh, Juna, and Wendy)

Shoreh, Juna and Wendy reported on the success of GC at the UC. We had about 40 people at the presentation and met numerous interested people at the Map Gallery and several new volunteers and friends have signed up on the site since then. The exhibit that ESRI put together was a hit and **Shoreh will contact ESRI** to make sure that they will bring those posters to KC. To appreciate the work of the deployed volunteers, a few of CC/URISA members went to dinner with five of our volunteers.

4. Financial activities (Expenses and donations to-date - Chris)

As of end of last month, we have \$18,000 total donations and \$6,000 total expenses, resulting in a balance of \$12,000.

Juna will be the keynote speaker at Georgia URISA Chapter conference on September 16th. She reported that the Chapter is giving her \$1,000 honorarium. She has spent +/- \$600 and will send the remaining amount to URISA.

5. CC Organizational:

- **Policy document**

Two sections of the document 4.2.4 and 4.2.7 were discussed and all members agreed with the final verbiage and finality of the document as a whole. Ed will revise the document and send a copy to everyone and the document will then be placed on the web site.

- **Next steps: SP, OP, and Standard Operation Procedure Manual (SOPM)**

Next step will involve revision of SP and OP based on the Policy document. All sections that already have been included in the Policy document will be removed from SP and OP. Ed will place a copy of both documents on the twiki for CC members' revisions. We will use the SP to layout 2005/2006 goals to be submitted to the Board for the annual conference. It was the consensus of the group that the SOPM will be the last document to work on and that it will be a document that will include every detail necessary to run all GC operations. This task will be listed under 2005/2006 goals and will be started after we bring in three new members.

6. Annual Conference Activities:

- **Opening Ceremony:** Shoreh, Wendy, and Chris attended a conference call on August 24th and discussed the events at the opening ceremony with Dianne, Lisa, and Sandi. 30 minutes was designated to GISCorps related events which will consist of:
 - Dianne will give a brief intro on GC and then will introduce Shoreh and Juna as GISCorps chair and co-chair
 - Shoreh/Juna will introduce Bilal
 - Bilal will present. Shoreh will contact Orion to get more info about his presentation, its duration, content, and etc. If he has slides, we will ask him to send it to us so we can insert it into the demo.
 - Slides of volunteers at work will follow Bilal's slides. Shoreh will create the demo which will consist of annotated photos and sample maps of various missions.
 - Shoreh/Juna will talk briefly about each mission and after each mission call that group to the stage to get their certificates. Shoreh will contact the volunteers to find out who will attend the conference.
 - Dianne to introduce CC members and give out their certificates. Shoreh and Dianne will work on the overall demo file to make sure it will transition smoothly from one section to another.
- **Silent Auction:** Wendy and Chris suggested that the silent auction would be held in the exhibit hall and at the GISCorps' booth. Shoreh will create an album which will include photos and descriptions of every item. She will contact all the volunteers to get a list and photo of their items. There will be multiple tables with print outs of these items with enough space to place a bid on and a minimum bid amount. The auction will start on Monday and ends on Tuesday at 3:00 pm. The winners can go to the registration desk after the exhibit hall closes to pick up their items. The event will be announced several times. Shoreh will work with HQ staff to set things up.
- **A new brochure including samples of our volunteers' works:** Shoreh will ask Frank Chang to see if he can create a new brochure. Everyone agreed that we should pay for reproduction of the new brochures.

- **Dinner with deployed volunteers:** there will be VIP gathering on Sunday evening and deployed volunteers will be invited to that event.

7. Other

- **Time frame for moving the web site to URISA's server & creating an FTP site (update on URISA's web site - Wendy):** Wendy said that they are working on acquiring a new server and that after that the application has to be ported out and at the beginning, Content Management application won't be running on it. In summery, GC's web site cannot be moved and effectively used from URISA's server for at least 6 months. Therefore, Juna asked if she could look for ISP's who we can work with in the interim and everyone agreed that **Juna would conduct a research.** Shoreh asked if the site could also take care of the emails. Juna said that it could and Wendy also said that if email addresses are sent to the HQ, they can also take care of sending the emails.
- **Seeking new CC members from URISA and GC list serves:** Everyone agreed that we should seek new members by sending an email to all URISA members and GC vols and FOGs. **Shoreh will draft the email.**
- **Article for the ArcNews (Kabul project):** Shoreh said that ArcNews' editor in chief has liked the Kabul article and wants to publish it in ArcNews. **Shoreh will revise parts of the article** to make it complaint with their standards and will send it to them by September 18th for their January issue.
- **Waiving Frank Chang's conference registration fee:** Chris said that Frank can register online and that they would waive his registration fees.

Next meeting Tuesday September 27th at 3:00 PM EST